

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

April 19, 2024

A meeting of the Board of Trustees was convened on April 19, 2024 at 11:33 a.m. on the Dvorak Concert Hall Stage of Doudna Fine Arts Center, Eastern Illinois University, Charleston, Illinois. Ms. Joyce Madigan, Chair presided.

Roll Call

Roll was called:

Ms. Baurer	Present
Mr. Biernbaum	Present
Ms. Edwards	Present
Ms. Everett	Present
Mr. Hicks	Present
Ms. Madigan	Present
Mr. Timi Ngoboh	Present
Dr. Rancho	Present

Also present were the following:

Dr. Jay Gatrell, President
Dr. Ryan Hendrickson, Interim Provost and Vice President for Academic Affairs
Mr. Matt Bierman, Vice President for Business Affairs
Mr. Mike Hutchinson, Director of Business Services/Treasurer
Dr. Anne Flaherty, Vice President for Student Affairs
Ms. Mindy Spencer, Vice President for University Advancement
Mr. Josh Norman, Vice President for Enrollment Management
Mr. Austin Hill, General Counsel
Ms. Cindy Hutchison, Assistant Secretary, Board of Trustees

Executive Session

Mr. Biernbaum moved that the Board of Trustees convene in Executive Session to consider employment of employees, collective negotiating matters and executive session minutes as

permitted by Section 2.C.1, 2 and 21 of the Open Meetings Act. Mr. Hicks seconded the motion. By unanimous vote, motion carried.

By unanimous consent the Board agreed to return to Open Session.

The Board of Trustees reconvened after lunch on the Dvorak Concert Hall Stage of Doudna Fine Arts Center for the remainder of the Board of Trustees meeting.

Report from Board Chair

Chair Madigan welcomed the Trustees and all others to the Board meeting, mentioning how nice it was to meet in Doudna. She also noted it was a busy time on campus with Spring Celebration currently going on and graduation in a few weeks. Chair Madigan welcomed and introduced newly hired Vice President of University Advancement, Mindy Spencer.

Committee Reports

Executive/Planning Committee

Ms. Madigan shared an update on Springfield. An 8% increase in the budget was requested but the Governor's Office and the IBHE proposed only 2%. A statement was also made to request an expansion of mental health on campus. The Illinois Commission on Equitable Public University Funding submitted new formula recommendations to the General Assembly. This will help close the gap of inadequacy between institutions. Every institution will receive an increase, but at different percentages. President Gatrell did not expect the bill to move during this session. VP Norman shared new incoming Freshman enrollment numbers are down due to FASFA delays but International and Graduate enrollments are tracking higher than last year. Collective Bargaining Agreements will be voted on at today's meeting as well as a proposed change in meeting dates for the Board Meeting and Retreat in June.

Finance/Audit Committee

Ms. Everett reported on the line-item status report and shared the seven purchase approvals to be voted on as well as the fee and tuition recommendations. Proposed for FY2025 undergraduate students will be charged \$338.35 per credit hour at a 2.5% increase and graduate students \$344.25 per credit hour at a 2.5% increase. Additional proposed fee changes are increases to the Shuttle Bus Fee, Athletic Operations, Grant in Aid, Lantz-O'Brien and a decrease in fees for Textbook Rental. Trustee Everett also shared VP Bierman's update on campus projects. Insurance dollars are being used to replace roofs in Greek Court; smokestack no longer used will be removed; reducing dead end water lines in basement of Old Main; resurfacing several parking lots including Lantz lower and upper parking lots; repairing drainage issues at Student Rec Center. CENCERE project is completed – was paid for with \$1M grant. Utility tunnel rehab is projected to begin the construction phase April 2025. The new science building has a verbal agreement between CDB and the design architect, but a contract has not been signed. Ms. Everett shared Natalee Black's Charter Update – IIA Standards

were updated 2024, Audit and Resource Schedule – due to vacancy the FY24-25 schedule was not prepared by 6/30/2023, and Annual Report – due to vacancy the 2023 report was not prepared by 9/30/24. Results of internal audit work performed as of 6/30/2023 and to date were discussed.

Academic and Student Affairs Committee

Ms. Edwards reported on the plan to pause Thomas and Weller housing for next fall. Housing & Dining, along with the Board Revenue committee, has proposed moving toward a 2-year residency requirement effective FA2025. Data from cohorts starting in 2024 to present (with the exception of the 2020-2022 years, due to COVID) has demonstrated increased GPAs, retention and graduation rates. Housing and Dining has proposed for FA2025 moving toward an all-access meal plan with one or two additional options. A 5% increase for Residence Halls and Greek Court is also being proposed for FY2025 and a 1.4% increase for apartments. VP Hendrickson is working on a DWF Initiative to increase grades by asking faculty to consider revising course design. Four Academic Programs are being voted on today: B.A.A.S Health Practice, B.A.A.S Cyber Security, B.S. Computer Engineering, and M.A.T. Elementary Education and 11 individuals will be recommended for Tenure.

University Advancement and Alumni Relations Committee

Mr. Hicks gave a fundraising update for FY24 sharing VP Spencer's report that as of 4/1/2024 total dollar donations are down compared to 3/27/2023 but total donors have increased from 2941 to 3049. Day of Giving is April 24, 2024 with 4 areas highlighted: Community Ambassadors Scholarship; Study Abroad Scholarship; Panther Retention Scholarship; Fraternity & Sorority Life. VP Spencer has developed a new system for determining fundraising goals for major gift fundraisers and annual giving officers with a focus on planning, strategy and collaboration. A draft of the campaign case statement was shared; Today.Tomorrow.Together. An update on alumni events was given reporting on past events in TX and future events. Alumni Award Nominations are due May 15. EIU Foundation sent out the notifications of available spending and donor endowment statements have also been sent out with the option to view those via an online portal, or receive the information by mail or email. Stewardship process is beginning for student recipients to send thank you notes to the donors.

Action Items

- A. Ms. Edwards moved to approve the minutes of the January 19, 2024 meeting. Dr. Rancho seconded the motion. By unanimous vote, motion carried.

- B. 1. Ms. Baurer moved to approve the revised BSN Sports, LLC apparel proposal at an estimated annual cost of \$100,000. Total spend under contract not to exceed \$500,000 annually. Under the prior RFP all embellishments (embroidery, logo application, etc.) was provided by a different party. These embellishments will now be provided by BSN Sports, LLC. Mr. Hicks seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer Yes

Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Ngoboh	Yes
Dr. Ranchoero	Yes
Ms. Madigan	Yes

Motion carried.

2. Dr. Ranchoero moved to approve the purchase of telephone services for the time period July 1, 2024 through June 30, 2025 from Consolidated Communications, Inc. This is a one-year contract period with no options to renew. The agreement includes Centrex (local telephone), long distance, emergency, and data services. Not to exceed \$275,000. Mr. Hicks seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Ngoboh	Yes
Dr. Ranchoero	Yes
Ms. Madigan	Yes

Motion carried.

3. Ms. Edwards moved to approve the Lantz Arena Roof Replacement. Not to exceed \$400,000. Invitation for Bid EIUMRW2415 is being conducted in accordance with 30 ILCS 500. It is set to open Friday, April 5, 2024. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Ngoboh	Yes
Dr. Ranchoero	Yes
Ms. Madigan	Yes

Motion carried.

4. Ms. Edwards moved to approve the Housing Management Software and Maintenance. StarRez to provide a complete housing management system (software and maintenance) that includes, but not limited to, the applications and housing assignments, integrations with existing software solutions, database communication management and logs, billing capabilities and desktop and mobile platforms for students and staff use, through the time period July 1, 2024 through December 31, 2028. Estimated 4.5-year total of \$394,940. Ms. Baurer seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Ngoboh	Yes
Dr. Ranchoero	Yes
Ms. Madigan	Yes

Motion carried.

5. Dr. Ranchoero moved to approve the Ellucian License and Maintenance agreement for the Banner suite of software products with a contract term not to exceed July 1, 2024 through June 30, 2029. This agreement will migrate EIU to a new license model which will provide additional functionality and services. EIU is still negotiating with Ellucian on the final term and cost. Cost not to exceed \$3,173,834. Ms. Edwards seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Ngoboh	Yes
Dr. Ranchoero	Yes
Ms. Madigan	Yes

Motion carried.

6. Mr. Hicks moved to approve the Group Insurance Reimbursement, Illinois Department of Central Management Services. Ms. Everett seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Ngoboh	Yes
Dr. Rancho	Yes
Ms. Madigan	Yes

Motion carried.

7. Ms. Baurer moved to approve the Maintenance of Parking Lots and Drives at up to seven campus locations. Invitation for Bid IEUMRW2413 was conducted in accordance with 30 ILCS 500. Ne-Co Asphalt Co., Inc. not to exceed \$542,145.18 (bid price of \$492,859.25 with a 10% contingency). Dr. Rancho seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Ngoboh	Yes
Dr. Rancho	Yes
Ms. Madigan	Yes

Motion carried.

- C. 1. Ms. Edwards moved to approve the extension of Personnel Contract for Thomas Michael, Athletic Director. Extending current renewal term (set to expire August 10, 2026) for two additional years, terminating August 10, 2028. Annual salary of \$205,000 effective July 1, 2024. All other terms shall remain in effect. Dr. Rancho seconded the motion. By unanimous vote, motion carried.
2. Dr. Rancho moved to approve the extension of Personnel Contract for Martin Simmons, Head Basketball Coach. Extending initial term of four years (set to expire March 31, 2025)

for two additional years, terminating March 31, 2027. Usual terms offered to EIU's coaches shall remain in effect. Ms. Edwards seconded the motion. By unanimous vote, motion carried.

- D. Ms. Everett moved to approve the 2024-2025 Tuition Recommendations. Dr. Ranchoero seconded the motion. By unanimous vote, motion carried.
- E. Ms. Edwards moved to approve the Student Fee Recommendations FY25. Shuttle Bus Fee; Athletic Fee; Grant – in – Aid Fee; Lantz/O'Brien; Textbook Rental Fee; Student Insurance. Dr. Ranchoero seconded the motion. By unanimous vote, motion carried.
- F. Ms. Everett moved to approve the 2024-2025 Housing & Dining Recommendations. Dr. Ranchoero seconded the motion. By unanimous vote, motion carried.
- G. Ms. Edwards moved to approve the revised Internal Auditing Charter. Ms. Everett seconded the motion. By unanimous vote, motion carried.
- H. 1.2. Ms. Baurer moved to approve the Collective Bargaining Agreement AFSCME Local 981: Clerical/Technical and Service. Mr. Hicks seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes
Mr. Ngoboh	Yes
Dr. Ranchoero	Yes
Ms. Madigan	Yes

Motion carried.

- 3. Ms. Everett moved to approve the Collective Bargaining Agreement Carpenters Local 243. Mr. Hicks seconded the motion.

Roll was called and the vote was as follows:

Ms. Baurer	Yes
Mr. Biernbaum	Yes
Ms. Edwards	Yes
Ms. Everett	Yes
Mr. Hicks	Yes

Mr. Ngoboh	Yes
Dr. Rancho	Yes
Ms. Madigan	Yes

Motion carried.

- I. 1. Dr. Rancho moved to approve Academic Program, B.A.A.S., Health Practice. Ms. Edwards seconded the motion. By unanimous vote, motion carried.
 - 2. Ms. Edwards moved to approve Academic Program, B.A.A.S., Cyber Security. Mr. Hicks seconded the motion. By unanimous vote, motion carried.
 - 3. Ms. Baurer moved to approve Academic Program, B.S., Computer Engineering. Ms. Everett seconded the motion. By unanimous vote, motion carried.
 - 4. Ms. Edwards moved to approve Academic Program, M.A.T., Elementary Education. Mr. Hicks seconded the motion. By unanimous vote, motion carried.
- J. Ms. Everett moved to award tenure to the following 11 individuals effective with 2024-2025 academic year:

Dr. Jennifer Brown, Assistant Professor, Department of Music
Dr. Trang Doan, Assistant Professor, School of Business
Dr. Eric Dongheon Ha, Assistant Professor, Department of Physics
Mr. Brian Keith, Professor, Library Services
Dr. Andrew Kerins, Assistant Professor, Department of Kinesiology, Sport & Recreation
Dr. Mari Kita, Assistant Professor, Department of Sociology, Anthropology & Criminology
Dr. Caitlin Lynch, Assistant Professor, Department of Sociology, Anthropology & Criminology
Dr. Cori More, Assistant Professor, Department of Special Education
Dr. Farhad Sadeh, Assistant Professor, School of Business
Ms. Samantha Tableriou, Assistant Professor, Department of Art and Design
Dr. Elliott Zieman, Assistant Professor, Department of Biological Sciences

Dr. Rancho seconded the motion. By unanimous vote, motion carried.

- K. Mr. Austin Hill conducted the election of officers for the Board of Trustees for the 2024-2025 term.

Ms. Baurer nominated Mr. Hicks for Chairperson. Mr. Hicks was elected Chairperson by secret ballot.

Mr. Hicks nominated Ms. Everett for Vice Chairperson. Ms. Everett was elected Vice Chairperson by secret ballot.

Mr. Hicks nominated Ms. Edwards for Secretary. Ms. Edwards was elected Secretary by secret ballot.

Mr. Hicks nominated Ms. Baurer for Member Pro Tem. Ms. Baurer was elected Member Pro Tem by secret ballot.

- L. Ms. Edwards moved to approve the revised schedule for the June Board Meeting and Retreat. The Board meeting will take place on Thursday, June 20, 2024 with the Annual Retreat on Friday, June 21, 2024. Ms. Baurer seconded the motion. By unanimous vote, motion carried.

Information Items

President's Report

President Gatrell introduced Ryan Gibson to give an update on Plan 2028. Achieve (achieve success for all learners), Engage (engage the community, region, state & world), Create (create a 21st century campus & culture), Resource (encourage innovation, diversify revenue & grow enrollments). March 2022 - June 2023 creating of a strategic plan; July 2023 – June 2024 identify Key Performance Indicators (KPI) and track data as well as begin implementing changes; July 2024 – June 2025 we will track data and gauge success of new initiatives. Each theme has Champions and those champions work with campus to set up KPIs and report results; 50+ individuals collaborating on reporting results. At the time of this meeting, 36 of 42 themes have benchmarks and 5 goals have been met. 6 have not been started yet. EIU's Strategic Plan 2028 can be viewed at eiu.edu/strategicplan and Plan 2028 Tracking is also linked to this page where you can see the progress being made.

Reports from Constituencies

Faculty Senate – Todd Bruns greeted the Board and shared that Faculty Senate had previously met with John Blue about a Diversity Counsel they will be creating. Faculty Senate are considering a course fee resolution as they want transparency with administration on hidden fees.

Student Senate – Nidi Patel, Student Body President shared that the constitution was being revised to remove the Judicial Branch as it is no longer applicable and the Executive VP and Student Board of Trustee will be separate members. Spring 2024 Election Results are: Student Body President, Taylor Cloud; Executive Vice President, Ameenah Morris; Vice President of Academic Affairs, Ty Rea; Vice President of Student Affairs, Carlos Rodriguez and Speaker of the Senate, Madison Veatch.

Staff Senate – No report

Summary of Purchases \$100,000 - \$249,999 and Exempt Purchases

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Gordon Food Service	Dining Food and Supplies	(A)	\$2,907,603.00
BSN SPORTS	Scoreboard	(B)	\$1,104,000.00
CORE Construction	Chick-Fil-A Remodel	(C)	\$627,000.00
City of Charleston	Fire Protection	(D)	\$397,715.75
Irwin Seating Company	Basketball Arena Seating	(E)	\$305,636.77
McGraw-Hill Education	Textbooks	(F)	\$300,000.00
Cengage Learning	Textbooks	(G)	\$300,000.00
Pearson Education	Textbooks	(H)	\$300,000.00
Chick-Fil-A	Dining Food and Supplies	(I)	\$241,000.00
Cordogan Clark	Facilities Planning Management Services	(J)	\$210,000.00
CORE Construction	South Quad Dining Refresh	(K)	\$176,678.00
CORE Construction	Old Main Basement Duct Removal	(L)	\$167,790.00
TriMark	Kitchen Equipment – Chick-Fil-A	(M)	\$160,970.36
Macmillan Holdings	Textbooks	(N)	\$150,000.00
W. W. Norton and Company	Textbooks	(O)	\$150,000.00
Dell Marketing LP	Microsoft Office 365 Renewal	(P)	\$145,621.91
D2L Ltd	D2L Annual License& Support	(Q)	\$116,785.00
Sage Publications	Textbooks	(R)	\$110,000.00
Pace Systems Inc.	Machine Leasing Email Security	(S)	\$108,756.00
SHI International Corp	Adobe Creative Suite	(T)	\$107,903.40
Qualtrics LLC	Custom Research Services	(U)	\$100,320.60
MBS Textbook Exchange	Textbooks	(V)	\$100,000.00
John Wiley and Sons	Textbooks	(W)	\$100,000.00

- (A) IPHEC Contract #JMT201707; Exempt per VB1d of Board Regulations
- (B) IPHEC Contract #2110GAL; Exempt per VB1d of Board Regulations
- (C) IPHEC Contract #IPHEC1708; Exempt per VB1d of Board Regulations
- (D) Exempt per Procurement Code
- (E) IPHEC Contract #2311GAL; Exempt per VB1d of Board Regulations
- (F) IPHEC Contract #2311TXBK; Exempt per VB1d of Board Regulations
- (G) IPHEC Contract #2303TXBK; Exempt per VB1d of Board Regulations
- (H) IPHEC Contract #2311GAL; Exempt per VB1d of Board Regulations
- (I) Exempt per Procurement Code
- (J) Professional Services Qualifications (QBS) EIUMRW2409
- (K) IPHEC Contract #IPHEC1708; Exempt per VB1d of Board Regulations
- (L) IPHEC Contract #IPHEC1708; Exempt per VB1d of Board Regulations
- (M) Exempt per Procurement Code
- (N) IPHEC Contract #2309TXBK; Exempt per VB1d of Board Regulations
- (O) IPHEC Contract #2317TXBK; Exempt per VB1d of Board Regulations

- (P) IPHEC Contract #IPHEC2207; Exempt per VB1d of Board Regulations
- (Q) IPHEC Contract #2409GAL; Exempt per VB1d of Board Regulations
- (R) IPHEC Contract #2400LBM; Exempt per VB1d of Board Regulations
- (S) IPHEC Contract #IPHEC2011; Exempt per VB1d of Board Regulations
- (T) IPHEC Contract #RM071017; Exempt per VB1d of Board Regulations
- (U) IPHEC Contract #IPHEC2217; Exempt per VB1d of Board Regulations
- (V) IPHEC Contract #2310TXBK; Exempt per VB1d of Board Regulations
- (W) IPHEC Contract #2306TXBK; Exempt per VB1d of Board Regulations

Deposit and Investment Report for the Quarter ended 03-31-2024

For the quarter ending March 31, 2024, the University had an average daily invested cash balance of \$116,036,111.76 and a net average daily balance of \$117,796,537.87. The annualized average yield was 5.40%. The market value of the university's endowment portfolio as of March 31, 2024 was \$9,774,534.98. Included in that, the university's Buckler Farm had a total market value of \$4,292,021.81 as of March 31, 2024.

University Highlights

President Gatrell provided a summary of University Highlights. Two EIU employees received recognition as Coles County Area 20 under 40 honorees for 2024: Amber May, Director of Alumni Services and Mahmoud Al-Odeh, Chair School of Technology. Campus will be busy in a few weeks with the high school state track meet giving EIU an opportunity to showcase the campus to potential students and their families. Panther shuttle will be used to bring families from campus to the downtown area.

Other Matters – None

Public Comment – None

Adjournment – Mr. Hicks moved, and Ms. Edwards seconded to adjourn the meeting. The meeting was adjourned at 2:11 p.m.