

Meeting Minutes

SEPTEMBER 11, 2024 1:15 p.m.

Rathskeller Loft, University Union

**Senators Present:** Ke’an Armstrong, Andrea Beals, Lynn Griesemer, Jordan Jenkins, Jon McKenzie, Michelle Morgan, Shawn Peoples, Amy Morris, Justin Tierney, Matt Cobble and Tina Jenkins.

**Senators Absent:** Catie Danner,Michelle Wayne, Mary Brown, Melissa Coleman, Tony Craven, Kim Pope and Maggie Burkhead.

**Guests:** CC Wharam, Director of EIU’s Humanities Center.

**Approval of Minutes** – Senator Morgan moved, Senator Morris seconded, approval of the August 14, 2024 minutes. Motion carried.

**Executive Officer Reports**

1. **Treasurer’s Report** – Budget not loaded, yet. $98.69 in shout out cards already billed.
2. **Secretary Report** – No report
3. **Vice President Report** – No report
4. **President’s Report** – Updates from meeting with the President Gatrell.
	1. Enrollment update; overall down with deepest reduction of 200+ international students. Retention of existing students was strong.
	2. September 25 – President Gatrell offering campus message. Staff encouraged to attend. Donuts at 8:30 followed by remarks.
	3. Deferred maintenance is budgeted and projects are on-going.
	4. Encouraged staff to participate in Campus Reinvestment Survey.
	5. Discussed disability accessibility in several building on campus.
	6. Discussed which committees and boards are still active and their stated purpose.

McKenzie and Dr. Gatrell discussed the president attending a Staff Senate meeting to present. Senators felt a visit once each semester is appropriate.

CC Wharram, Director of EIU’s Humanities Center, invited staff to attend “Final Friday’s” at Friends & Co. on October 25 at 4:30 p.m.

**Committee Reports**

1. **Personnel Policies, Benefits, and Welfare Committee** (Griesemer, Morgan, Peoples, Morris, Beals, Craven)
	1. Parking Appeals Subcommittee – Morgan – No report
	2. Parking Advisory Committee – Beals, Peoples – No report, but Chief Gamboa is coordinating a meeting. It was noted that parking conditions have improved across campus and it was suggested McKenzie send a note thanking Chief Gamboa and UPD.
	3. Environmental Health and Safety Subcommittee – Griesemer, Morris, Craven – No report
2. **Budget and Planning Committee** (Wayne, T. Jenkins, Coleman, McKenzie)
	1. CUPB – Coleman, Wayne – No report
	2. University Naming Subcommittee – T. Jenkins – No report
	3. Campus Master Plan Committee – Wayne, Craven –

 Committee has met and campus survey will provide feedback.

1. **Liaison Committee** (Armstrong, T. Jenkins, Peoples, Coleman, Pope)
	1. University Union Advisory Subcommittee – Peoples – No report
	2. Staff/Faculty Senate Relations Subcommittee – Pope – No report
2. **Elections Committee** (J. Jenkins, Brown, Pope) – No report
3. **Ad Hoc Committees**
	1. Staff Recognition/Development Committee (Armstrong, Coleman, Danner)

 Shout-Out cards are going out and the August invoice was for $192.26

* 1. Constitution Review Committee (McKenzie, Peoples, Craven) – No report
1. **Constituent Reports**
	1. **Administrative and Professional** (Danner, McKenzie)– No report
	2. **Non-negotiated Civil Service** (Armstrong, Hupp, Morgan) – No report
	3. **Non-negotiated Trades** (Craven) – No report
	4. **Negotiated Trades** (Wayne) – No report
	5. **AFSCME 981** (Ayers, Cobble, T. Jenkins, Griesemer, Brown, Pope) – No report
	6. **UPD** (Beals)- Greater parking enforcement efforts are underway.
	7. **Contract Appointment or Grant Funded** (Coleman) - No report
	8. **Minority Report** (Burkhead, Peoples) – No Report.
	9. **EAC Report** (Lindsay Partlow) – No report/Not present. Senator Morgan noted EAC representative election is September 22.
2. **Liaison Reports**
	1. **Student Senate** – No report
	2. **Faculty Senate** – No report
	3. **VPBA Report** – VP Bierman shared updates:
		1. Video Boards installed at O’Brien Field. Sarah Bush Lincoln Health Center provided the donor funding.
		2. Façade improvements at Coaches Fields are underway.
		3. Budgets will be tight next two years.
		4. Campus Beautification Day is September 25.
		5. East Hall has been sold – will become a fraternity house.
		6. Roof replacements across campus underway – largely paid by insurance.
3. **Unfinished Business**
	1. **Credentials assessment issues/CS Positions and length of time for the hiring process -** No updates.
	2. **Shobe Memorial** – Master Gardeners will present ideas at a September 19 visit.
	3. **Parking Concerns** *–* As noted, improved enforcement is welcomed!

1. **New Business**
	1. **Questions for the President.** Please forward questions. McKenzie thanked those Senators who attended the reception at Dr. Gatrell’s home. Thanks to President Gatrell for hosting.
	2. **Firearm Incident.** Student remains in custody following a firearm incident at Ford Hall. No one was harmed.
	3. **Concerns about Student Conduct/Cleanliness.** Housing should be made aware of concerns related to operations at campus residence halls. Dean of Students should be notified of student conduct concerns.

**Adjourned 2:17 p.m.**