

Meeting Minutes

October 9, 2024 1:15 p.m.

Rathskeller Loft, University Union

**Senators Present:** Ke’an Armstrong, Andrea Beals, Lynn Griesemer, Jordan Jenkins, Jon McKenzie, Michelle Morgan, Melissa Coleman, Maggie Burkhead, Shawn Peoples, Amy Morris, Catie Danner, Kim Pope and Tina Jenkins.

**Senators Absent:** Justin Tierney,Michelle Wayne, Mary Brown, Tony Craven, Matt Cobble.

**Guests:** None.

**Approval of Minutes** – Senator Peoples moved, Senator Jenkins seconded, approval of the September 2024 minutes. Motion carried.

**Executive Officer Reports**

1. **Treasurer’s Report** – Spent roughly $290 on shoutout cards.
2. **Secretary Report** – No report
3. **Vice President Report** – No report
4. **President’s Report** – Updates from meeting with the President Gatrell.
	1. Final Fridays at Friends
	2. Budget Update in Doudna on Wednesday, November 6, 2024 at 3:30PM.
	3. Discussed Round 2 of FSLA and elaborated about the budget being tight and continuing to be tight for the foreseeable future.
	4. November 7, 2024 is the next Board of Trustees meeting.
		1. Going to discuss CUPB and the structure and purpose of the committee.
		2. Discussion about committees on Staff Senate.

**Committee Reports**

1. **Personnel Policies, Benefits, and Welfare Committee** (Griesemer, Morgan, Peoples, Morris, Beals, Craven)
	1. Parking Appeals Subcommittee – Morgan – No report
	2. Parking Advisory Committee – Beals, Peoples – No report, but Chief Gamboa is coordinating a meeting to bring both Staff and Faculty Senate committee representatives together.
	3. Environmental Health and Safety Subcommittee – Griesemer, Morris, Craven – No report
2. **Budget and Planning Committee** (Wayne, T. Jenkins, Coleman, McKenzie)
	1. CUPB – Coleman, Wayne – Met Sept. 6. President discussed changing the mission and purpose of the committee. Discussed plan 2028 revolving around computers.
	2. University Naming Subcommittee – T. Jenkins – No report
	3. Campus Master Plan Committee – Wayne, Craven – Committee has met, and campus survey will provide feedback.
3. **Liaison Committee** (Armstrong, T. Jenkins, Peoples, Coleman, Pope)
	1. University Union Advisory Subcommittee – Peoples – No report
	2. Staff/Faculty Senate Relations Subcommittee – Pope – No report
4. **Elections Committee** (J. Jenkins, Brown, Pope) – No report
5. **Ad Hoc Committees**
	1. Staff Recognition/Development Committee (Armstrong, Coleman, Danner) - Shout-Out cards are going out.
	2. Constitution Review Committee (McKenzie, Peoples, Craven) – No report
6. **Constituent Reports**
	1. **Administrative and Professional** (Danner, McKenzie)– Salary adjustment email should be going out soon.
	2. **Non-negotiated Civil Service** (Armstrong, Hupp, Morgan) – Dr. Gillespie came and discussed opportunities available. New ADA rules to make online public facing websites accessible to everyone.
		1. Discussed more about the show garden. Still in the works.
		2. VPUA Mindy Spencer talked about possibly adding this as an option for EIU Giving Day in the spring.
	3. **Non-negotiated Trades** (Craven) – No report
	4. **Negotiated Trades** (Wayne) – No report
	5. **AFSCME 981** (Ayers, Cobble, T. Jenkins, Griesemer, Brown, Pope) – No report
	6. **UPD** (Beals)- No report.
	7. **Contract Appointment or Grant Funded** (Coleman) – Had issues with being charged later, or being charged for unexpected costs, that were not budgeted for due to delayed communication or no communication.
		1. Discussed costs of switching from Consolidated to Teams.
	8. **Minority Report** (Burkhead, Peoples) – Maggie shared information about First-Gen week Nov. 4-8, 2024.
		1. There will be a luncheon for faculty, staff, and students who are First-Gen.
		2. November 6 Basketball Game.
		3. Friday, November 8 – First-Gen Festival to close out the week.
	9. **EAC Report** (Brad Green) – No report/Not present.
7. **Liaison Reports**
	1. **Student Senate** – No report
	2. **Faculty Senate** – No report
	3. **VPBA Report** – No report/Not present.
8. **Unfinished Business**
	1. **Credentials assessment issues/CS Positions and length of time for the hiring process -** No updates.
	2. **Shobe Memorial** – Discussed funding and layout.
9. **New Business**
	1. **Questions for the President.** Please forward questions. McKenzie thanked those Senators who attended the reception at Dr. Gatrell’s home. Thanks to President Gatrell for hosting.
	2. Senator Peoples requested to add Announcements at the end of the agenda.
10. **Announcements**
	1. Senator Peoples announced a new full-time staff member started in the Civil Rights Office.
	2. Senator Maggie Burkhead:
		1. United Way Auction – October 24, 2024
			1. $35 for a ticket
			2. Cash Bar and appetizers.
		2. There are questions regarding McAfee being used as the new Volleyball Court.
			1. Concerns regarding construction, noise, access, etc.
			2. Concerns regarding use of the gym in McAfee for other things outside of strictly volleyball.
	3. Senator J. Jenkins asked about donations for hurricane relief.

**Adjourned 2:18 p.m.**