

Meeting Minutes

November 13, 2024 1:15 p.m.

Rathskeller Loft, University Union

**Senators Present:** Ke’an Armstrong, Jon McKenzie, Melissa Coleman, Maggie Burkhead, Shawn Peoples, Amy Morris, Catie Danner, Justin Tierney,Tony Craven, andMichelle Wayne,

**Senators Absent:** Andrea Beals, Lynn Griesemer, Jordan Jenkins, Michelle Morgan, Mary Brown, Matt Cobble, Kim Pope, and Tina Jenkins.

**Guests:** None.

**Approval of Minutes** – Senator Maggie Burkhead moved, Senator Shawn Peoples seconded, approval of the October 2024 minutes. Motion carried.

**Executive Officer Reports**

1. **Treasurer’s Report** – Gift account is sitting at 333.41
2. **Secretary Report** – No report
3. **Vice President Report** – No report
4. **President’s Report** – Updates from meeting with the President Gatrell.
   1. President will be coming to our meeting in December.
   2. Passed out brochures from the Annuitants Association and encouraged members to be a part of it.
   3. President’s Meeting:
      1. Hopeful that appropriations will remain flat for the next fiscal year.
      2. Continuing to work on the steam tunnels.
         1. Money is already set aside for that, as well as the new Science Building.
      3. Discussed concerns about parking and ensuring that the Parking Advisory committee is meeting and addressing the concerns being brought forth.
      4. Discussed proposed changes for CUPB.
      5. Discussed McAfee and the concerns that are out there regarding the gym. The President has been trying to be as transparent as possible and encourages supervisors to pass down communication that comes from him to help address some concerns.
      6. Discussed logos on university vehicles/fleet vehicles.

**Committee Reports**

1. **Personnel Policies, Benefits, and Welfare Committee** (Griesemer, Morgan, Peoples, Morris, Beals, Craven)
   1. Parking Appeals Subcommittee – Morgan – No report
   2. Parking Advisory Committee – Beals, Peoples – Still waiting to hear from Chief Gamboa to schedule a meeting. Jon McKenzie plans to follow up.
   3. Environmental Health and Safety Subcommittee – Griesemer, Morris, Craven – New safety officer that is being trained. Tony stated that the safety officer is providing training to groups under his purview. Examples include facilities training including fork truck, aerial lift, blood born pathogen, etc.
2. **Budget and Planning Committee** (Wayne, T. Jenkins, Coleman, McKenzie)
   1. CUPB – Coleman, Wayne – Working to restructure CUPB. One change they were proposing was to eliminate one of the Staff Senate positions on CUPB so there would be one representative and not two.
      1. Staff Senate representatives asked to table this until we could discuss it further at Staff Senate.
      2. Student representatives went from 4 to 3, Faculty representatives did not change, and Staff Senate went from 2 to 1.
      3. Both Business Affairs and Student Affairs have representatives.
      4. Concerned about not having a representative from the enrollment management team or having a representative from athletics.
      5. Motion to advocate for two representatives from Staff Senate on CUPB by Senator Shawn Peoples, Seconded by Senator Justin Tierney. Motion carries.
   2. University Naming Subcommittee – T. Jenkins – No report/Not present.
   3. Campus Master Plan Committee – Wayne, Craven – Gave updates on progress.
3. **Liaison Committee** (Armstrong, T. Jenkins, Peoples, Coleman, Pope)
   1. University Union Advisory Subcommittee – Peoples – Contacted DJ Fox but have not gotten a response yet.
   2. Staff/Faculty Senate Relations Subcommittee – Pope – Email will be passed on regarding a plan to cut librarians, and the communication also discusses ways we can support/petitions we can sign.
4. **Elections Committee** (J. Jenkins, Brown, Pope) – No report/Not present.
5. **Ad Hoc Committees**
   1. Staff Recognition/Development Committee (Armstrong, Coleman, Danner) – Continuing to have a lot of people nominating. Shoutout cards are going out as they come in.
   2. Constitution Review Committee (McKenzie, Peoples, Craven) – No report
6. **Constituent Reports** 
   1. **Administrative and Professional** (Danner, McKenzie)– No report
   2. **Non-negotiated Civil Service** (Armstrong, Hupp, Morgan) – Brought up the delay in the Shobe Memorial. More notes under Unfinished Business below.
   3. **Non-negotiated Trades** (Craven) – No report
   4. **Negotiated Trades** (Wayne) – New garage person has been hired. Laid off one painter and one plumber that was hired for temporary help. Working on the tunnel project.
   5. **AFSCME 981** (Ayers, Cobble, T. Jenkins, Griesemer, Brown, Pope) – Collecting winter clothes until Friday, November 15, 2024. Please bring these items to the EIU food pantry or Senator Kim Pope.
   6. **UPD** (Beals)- No report/Not present.
   7. **Contract Appointment or Grant Funded** (Coleman) – No report
   8. **Minority Report** (Burkhead, Peoples) – No report
      1. Talked about IBHE Housing Insecurity Project for students.
      2. Spirit Rock was vandalized, and rules were broken. Students responsible are going through the accountability process with the Dean of Students.
      3. First-Generation Admissions Day on November, 16, 2024.
   9. **EAC Report** (Brad Green) – No report/Not present.
7. **Liaison Reports** 
   1. **Student Senate** – No report/Not present.
   2. **Faculty Senate** – No report/Not present.
   3. **VPBA Report** – Gave an update on projects that are in progress around campus. The tunnel project is still on schedule.
8. **Unfinished Business**
   1. **Credentials assessment issues/CS Positions and length of time for the hiring process -** No updates.
   2. **Shobe Memorial** – Continuing to work on project.
      1. Staff Senate and Civil Service Council – Wants to create funding for the memorial garden.
9. **New Business**
   1. **Questions for the President.** Please forward questions.
10. **Announcements** 
    1. President will be coming as a guest in December.
    2. Dr. Gillespie will be attending as a guest in December.
    3. Holiday Fest – December 5-8, 2024
    4. Holiday Luncheon – December 4, 2024
       1. Must RSVP! Please bring a nonperishable food item for the campus food pantry.
       2. Senator Tierney discussed an enrollment update and projection.
          1. Numbers are up for Fall 2025 commitments compared to where we were at last year.
          2. We have had more visitors this year than the previous year.
          3. First-Generation Admission’s Day is a new event, and the turnout should be positive.

**Adjourned 2:37 p.m.**