



**STEP Agreement  
Eastern Illinois University**

Student: \_\_\_\_\_ E#: \_\_\_\_\_ Sem/Year: \_\_\_\_\_

Student EIU Email: \_\_\_\_\_ Student Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Parent Phone: \_\_\_\_\_ Parent Email: \_\_\_\_\_

*The terms listed below are designated for students admitted to Eastern Illinois University and enrolled in STEP. These practices and procedures are designed to enhance a STEP student's academic success.*

**TERMS OF AGREEMENT**

By signing this agreement, I understand that I am required to adhere to my **individualized STEP plan** developed by my STEP team in order to remain eligible for participation in the Eastern Illinois University STEP. Components of my individualized STEP plan may include activities such as:

- Attend all EIU classes\*
- Attend Academic Study Table sessions
- Attend Peer Mentoring and Social Support Activities
- Attend Individualized Academic and Strategic Planning Meetings with Graduate Assistants
- Participate in Structured/Supported Group Social Activities
- Attend periodic conferences with Director (e.g., to support self-regulation, develop self-advocacy, explore vocational or academic interests, etc.)
- Attend STEP Class to develop skills and strategies to support emerging independence (e.g., strategic planning, time estimation, task initiation, task prioritization, organization, coping strategies, social communication skills, predictable problem solving, etc.)
- Attend Clinical Therapy sessions in the EIU Speech-Language-Hearing Clinic, in the Dept. of Communication Disorders & Sciences as/if recommended, to target intensive development of skills such as social communication, complex language, executive functions, etc.
- Should it become necessary that STEP must deliver services virtually/online, students enrolled in STEP must participate through tools such as Zoom or Microsoft Teams, where learners and facilitators can both see and hear one another; share screens to talk through assignments, schedules, plans; support social interaction, etc.

*\*STEP students are subject to the same standards for academic warning, probation, and dismissal as all other EIU students. STEP reserves the right to change, add to, modify, or eliminate any of the above terms.*

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Return Agreement to:**  
STEP  
Eastern Illinois University  
Klehm Hall, Room 1311  
600 Lincoln Avenue  
Charleston, IL 61920

**Contact:** Jill Fahy, Interim Director  
[jkfahy@eiu.edu](mailto:jkfahy@eiu.edu) 217-581-6361

**Semester Fees:** FULL Program \$3,000/semester; MAINTENANCE Program \$1,500/semester  
**Payable by Check or Online:** Directly to STEP Program (*not through Student Accounts*)  
**Due Dates:** Pay in full by October 1 to avoid holds on student's account for registration  
**Make Check to:** Eastern Illinois University (*write STEP and Student's Name in Memo Line*)  
CDS Department, Human Services Bldg, Rm 2105, Charleston, IL 61920  
**Or Pay Online:** Full fee payments by credit card at <https://commerce.cashnet.com/eiucds3>  
**Contact:** Felicia Magee, Program Assistant, for installment arrangements  
[fymagee@eiu.edu](mailto:fymagee@eiu.edu), 217-581-5712