

Council on University Planning and Budget
November 1, 2024 Minutes
MLK Jr. University Union
Arcola/Tuscola Room

Voting members present: John Blue, Todd Bruns, Jon Coleman, Melissa Coleman, Angelia Cosey, Janice Derr, Jin Hong Kim, Brian Keith, Ben Marshall, Amber May, Mike Murray, Stacey Ruholl, Jeremy Sanders, Danita Starwalt, Mason Tegeler, Eric Wahls, Michelle Wayne, Camden Webb, Marjorie Worthington

Voting member absent: Marisol Gamboa

Non-voting members: Jay Gatrell, Mike Hutchinson, Anne Flaherty, Ryan Hendrickson, Mindy Spencer, Cindy Hutchison

1. **Call to order** – Amber May called the meeting to order at 2:00 pm
2. **Approval on minutes** - Motion to approve September 6, 2024 minutes. Murray moved and J. Coleman seconded to approve as written. The motion carried by acclamation.
3. **CUPB Executive Committee Report** – None
4. **New Business**
 - a. **Administrative/Subcommittee Reports**
 - i. **President:** President Gatrell shared the Board of Trustee meeting will take place next week on November 7 and discussed the different items to be voted on. Athletics will host EIU vs WIU in football this Saturday and the first men’s/women’s basketball games take place on Monday of next week. President Gatrell shared that former EIU President David Jorns passed away on October 22, 2024. EIU will have a moment of silence at the football game in his memory on Saturday, and a celebration of life is to be held at Casa Del Mar II on Saturday from 11 – 1:00.
 - ii. **Vice President for Academic Affairs:** VP Hendrickson’s committee met on October 17, 2024. The Academic Affairs budget was discussed, noting the current surplus will be used later to cover adjunct pay, overload, and summer faculty pay. The committee also discussed retention strategies and the economic value of retention to the university. The decline in international enrollment was also addressed. VP Hendrickson also noted a new academic program, Bachelors in Social Work will be voted on at next week’s Board of Trustee meeting.
 - iii. **Vice President for Business Affairs:** VP Bierman’s shared the following updates from his area. The audit process is progressing and ahead of schedule and should be done by year end; compliance will follow in February 2025. The RFID inventory program is complete, and the university will see the value next year. Over 250 items are listed as missing, and he asked that everyone continue to look for them. Single Sign-on is complete for the Business Office

Dashboards and PAWS; it is no longer necessary to login multiple times. Thanked everyone for completing the Ethics and Cyber Security training. Campus Blue Light phones around campus are being reviewed; technology is dated, and some don't work. Project updates are as follows: smoke stack at the old steam plant is being removed; reskinning of baseball stadium is almost complete; roofs at Greek Court and Buzzard are complete and the Field House roof will begin in Spring 2025; utility tunnel project will start taking bids in February 2025 with construction to begin in early summer 2025 – will take 18 months to complete and this project will be very disruptive to campus; Science Building project continues to move forward with bids to begin in November 2025 and construction to begin Spring 2026 taking over 2 years to complete.

- iv. Vice President for Student Affairs: VP Flaherty's subcommittee met and discussed the VPSA organization chart and department budgets. EIU has applied for the IBHE MHEAC Supplemental grant totaling \$290,000 to be used for mental health. This is in addition to the mental health funding already received (\$190,000). A wellness kiosk has been installed near the ATM in the MLK Jr. where over the counter medications including the Plan B pill can be obtained. This is also near the new Greek Life Community Center in the former Panther Pantry space. The newly renovated Chick-Filet reopened in September. Family Weekend kicks off today and a Veteran's Day celebration is planned for November 11 @ 10:30 in Old Main Cougill Foyer.
 - v. Vice President for University Advancement: VP Spencer noted during Homecoming there were many board meetings across campus, and they are looking to streamline this for next year to find opportunities for the boards to all meet together. The current focus is on campaign preparation and the work outlined by the campaign consultant; analyzing the distribution of our alumni and working on engagement strategies to broaden our reach; and a data project to find our alumni and donor prospects and what they care about. They are working on the annual giving strategy to acquire more donors, analyzing gift funds and creating an impact report for donors. Stewardship matrix work is underway and travel to make donor and alumni visits.
- b.** Bylaw revisions: Bruns moved and J. Coleman seconded to open for discussion. M. Wayne motioned the revision be tabled until the next meeting and J. Coleman seconded. All approved.

5. Adjournment: Murray moved and Marshall seconded to adjourn at 2:34 pm