

Council on University Planning and Budget
May 7, 2021
2:00 p.m. – Zoom
Minutes

Voting Members Present: Mark Bluhm, Peggy Brown, Jon Coleman, Kirstin Duffin, Sace Elder, Don Holly, Shaibu Ibrahim, Bobbi Kingery, Ramey Martin, Leigh Moon, Jody Stone, Rebecca Throneburg, Vernon Woodley, Tim Zimmer

Absent: Gurkin Akalin, Morgan Colvin, Mona Davenport, Laretta Henderson, James Ochwa-Echel, Steve Rich, Isaac Slaven, Jaclyn Thomas

Non-Voting Members Present: Anne Flaherty, Jay Gatrell, David Glassman, Paul McCann, Sean Reeder, Ken Wetstein

Guests Tom Michael

1. Call to order and introductions
Peggy Brown called the meeting to order at 2:00 pm.
2. Approval of minutes November 6, 2020
Motion (Coleman/Elder) to approve the minutes of the April 2, 2021 meeting as revised. Roll call – Yes: Bluhm, Brown, Coleman, Duffin, Elder, Holly, Kingery, Martin, Moon, Stone, Throneburg, Woodley. No: None.
3. Planning and Budget Reports
Tom Michael, director of Intercollegiate Athletics, presented an overview and update of Athletics. The department has increased the number of its non-scholarship athletes. One issue the department continues to have is that it must commit to scholarships several years out, but actual scholarship dollars are not known until the 10th day of each semester. Athletics will have a deficit this year because the pandemic reduced or eliminated guarantee games, ticket sales, NCAA funding, etc. Additionally, medical expenses continue to exceed the \$110,000 budgeted each year.

Paul McCann presented the department’s budget to actual numbers as of 3/31/21. Athletics is approximately \$2M under budget on the revenue side. Currently, the overall deficit is \$1M, and grant-in-aid is running a deficit of approximately \$750,000.
4. CUPB Executive Committee Report
The committee did not meet.
5. New Business
 - a. President
Leigh Moon reported the subcommittee met. The budgets in the President’s area (excluding Athletics) are on track for FY21. Graduations are set to be held outside tomorrow. COVID testing will continue throughout the summer. Springfield works on

the budget during the month of May. On President Glassman's behalf, Leigh thanked Peggy Brown for her years of service to CUPB.

President Glassman joined the meeting late. He provided more detail on the budgeting process in Springfield, and he reiterated his appreciation to Peggy for her leadership on CUPB.

b. Vice President for University Advancement

Ken Wetstein reported the subcommittee did not meet. Mr. Wetstein provided a brief overview on planned giving and the university's Heritage Society. He reported that Jonathan McKenzie, the Foundation's COO, had provided a detailed report on the importance of planned giving to the Board of Trustees at its April 2021 meeting. Mr. Wetstein reported that budgets in the University Advancement area are in good shape and a new development director will be starting in June. He also indicated the Annual Fund campaign was underway.

c. Vice President for Academic Affairs

Jay Gatrell reported the subcommittee met and discussed his area's budgets. Dr. Gatrell indicated some overspending had occurred in merit scholarships. He provided a brief overview about the change in the course fee structures. In previous years, the extended learning fee had covered online courses and summer school.

d. Vice President for Business Affairs

Sean Reeder reported the subcommittee met and discussed the Appropriated Line Item report for 3/31/21. Mr. Reeder reported that gas prices had settled down after the nationwide spike due to inclement weather. Budgets in the VPBA area appear to generally be in good shape. He reported the initial kick off meeting with Grunloh Construction for the Life Sciences building had been held.

e. Vice President for Student Affairs

Anne Flaherty reported the subcommittee met, but she was called away from the meeting. The subcommittee continued to meet and discussed the affordability of EIU. Dr. Flaherty also reported a COVID vaccine clinic had been held on campus last month, and COVID testing would be available once a week during the summer.

6. Adjournment

The meeting adjourned at 2:52 pm.

Minutes recorded by Leigh Moon.