

**MINUTES**  
**COUNCIL ON UNIVERSITY PLANNING AND BUDGET**  
**September 13, 2013**

Voting Members Present: Ann Brownson, Mona Davenport, Patrick Early, Dave Emmerich, Melissa Gordon, Mahyar Izadi, Allen Lanham, Gloria Leitschuh, Christopher Mitchell, Pamela Naragon, Cynthia Nichols, Jennifer Sipes, Grant Sterling, Antoine Thomas, Vance Woods, Tim Zimmer

Absent: Ahmid Abou-Zaid, Assege HaileMariam, Blair Jones, Christina Lauff, Kathlene Shank, Debby Sharp

Non-Voting Members Present: William Perry, William Weber, Dan Nadler, Michael Maurer, Judy Gorrell

**1. Call to order & introductions**

Steve Rich called the meeting to order.

**2. Approval of Minutes for April 27, 2013 and May 22, 2013**

Motion (Davenport/Leitschuh) to approve the minutes of April 27, 2013 as written.

Motion carried. Motion (Sipes/Davenport) to approve the minutes of May 22, 2013 as written. Motion carried.

**3. New Business**

- a. Election of Chair of Council – (Izadi/Davenport) Nominated Dean Lanham to serve as Chair. The vote was unanimous.
- b. Election of Executive Committee
  - 1) Business Affairs – David Emmerich (Zimmer) was elected as the Business Affairs representative.
  - 2) Student Affairs – Pam Naragon (Sipes) was elected as the Student Affairs representative.
  - 3) University Advancement – Patrick Early will serve as the University Advancement representative.
  - 4) Student – Vance Woods will serve as the student representative.
  - 5) Fulltime teaching faculty – Grant Sterling will serve as the fulltime teaching faculty representative.
  - 6) Darlene Riedemann will serve as the provisional at-large representative, pending the Faculty Senate special election for the College of Business and Applied Sciences representative on the Council.
- c. Election of Budget Transfer Committee -- The following people volunteered to serve on the Budget Transfer Committee: Jenny Sipes, Gloria Leitschuh, Patrick Early, Mona Davenport, and Pam Naragon.
- d. CUPB Subcommittees for 2013-2014: Academic Affairs – Melissa Gordon, Gloria Leitschuh, Antoine Thomas, and Vance Woods; Business Affairs -- Dave Emmerich, Tim Zimmer, and Mona Davenport; Student Affairs -- Pam Naragon, Jennifer Sipes, and Blair Jones; University Advancement – Patrick Early, Ann

Brownson, and Chris Mitchell; President's Area -- Cynthia Nichols, Grant Sterling, and Patrick Early.

- e. Approved 2013-14 Meeting Calendar: October 11, 2013 (Booth Library, Rm 4440) at 2:00 p.m., November 8, 2013 (1895 Room) at 2:00 p.m., December 13, 2013 (Booth Library, Rm 4440) at 2:00 p.m., January 24, 2014 (1895 Room) at 2:00 p.m., February 21, 2014 (1895 Room) at 2:00 p.m., March 21, 2014 (1895 Room) at 2:00 p.m., April 25, 2014 (1895 Room) at 2:00 p.m., May 16, 2014 (1895 Room) at 9:00 a.m., June 13, 2014 (1895 Room) at 9:00 a.m., July 11, 2014 (Martinsville Room) at 9:00 a.m., August 8, 2014 (1895 Room) at 9:00 a.m., September 12, 2013 (1895 Room) at 2:00 p.m.

#### **4. Old Business**

NCA Update – Jenny Sipes and Mike Maurer gave a presentation on the NCA Self-Study 2014. The NCA committee started meeting last March. The co-chairs are Dr. Jeff Stowell and Dr. Bob Augustine with Dr. Mary Herrington-Perry serving as the VPAA liaison. There are five criteria: Criterion 1 – Mission; Criterion 2 – Integrity: Ethical and Responsible Conduct; Criterion 3 – Teaching and Learning: Quality, Resources, and Support; Criterion 4 – Teaching and Learning: Evaluation and Improvement; and Criterion 5 – Resources, Planning and Institutional Effectiveness. The campus community can participate by completing a survey, providing requested data, and attending a First Friday Seminar. The Self-Study Report will be submitted in the summer of 2014, and the Site Visit will be October 20-22, 2014.

#### **5. Other Business**

Facilities Update – Tim Zimmer provided an update on the CENCERE building, and he noted that the Renewable Energy Center has had successful fires for the clean air permit. Dr. Weber announced that the Honors College is in its new space.

#### **6. Administrative Report**

- a. President Administrative Report  
Dr. Perry informed the Council that there was an increase in the number of freshmen and the academic profile is also higher this fall. He also mentioned our position in the U. S. News ranking. This year is off to a good start.
- b. Vice President of Business Affairs Administrative Report
  - 1) Program Analysis – Dr. Weber reported that the Program Analysis initiative was announced a year or so ago, and the committee met regularly until March or April. The program will launch the week of September 16 with Academic Affairs.
  - 2) FY2014 Budget – Dr. Weber announced that EIU received all of its FY 2013 money from the state. In FY 2014 our state appropriation is the same as FY 2013 with approximately \$37,000 additional money from performance funding. Funds in FY 2014 will be extremely tight.
- c. Vice President of University Advancement Administrative Report – EIU has third consecutive record year in fundraising. The momentum continues even after the EI & U Expect Greatness Campaign ended. For FY 2013 gifts and pledges were \$15.8 million. Alumni are extremely dedicated in planned giving

with the total average gifts for the past years nearly tripled. The Alumni Services team held over 30 events across the country last year.

7. Vice President of Student Affairs Administrative Report – Dr. Nadler mentioned a few items from the Student Affairs area: This is the fourth week of class and moving forward, and the fall Prowl Program is an on-going process. EIU athletes are off to a great start. On-line training was completed over the summer to address sexual assault issues, there is a new sexual assault website, and an independent consultant, Dr. Alan Berkowitz, will be on campus next month.
8. **Adjournment**  
The meeting was adjourned at 3:30 p.m.