

**MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
December 10, 2010**

Voting Members Present: Robert Augustine, Roger Beck, Amanda Bos, Ellen Corrigan, Sarah Daugherty, Mona Davenport, Gene Deerman, Adam Dodge, Karla Evans, Brad Green, Zhenghong (Jane) Angie Hallowell, Hou, Diane Jackman, Gloria Leitschuh, Andrew Lilek, Sherry McRaven, John Henry Pommier, John Poshepny, Gary Reed (represented by Dave Crockett), Darlene Riedemann, Kathlene Shank, Jenny Sipes, Richard Wandling

Absent: Gary Reed

Non-Voting Members Present: Blair Lord, Robert Martin, Michael Maurer, Dan Nadler, William Perry, William Weber

1. Call to Order/Introductions

Karla Evans called the meeting to order at approximately 3:00 p.m.

2. Approval of Minutes of November 12, 2010

Motion (Jackman/Augustine): To approve the minutes as written. Motion carried.

3. Executive Committee Report

The Executive Committee met to set the agenda for the December meeting.

4. Sub Committee Reports

President's Report – Sherry McRaven reported that a link for the legislative initiatives will be placed on the CUPB website. Dr. Perry reported that a committee will be formed to consider shared governance. A Campus Master Plan update will come back from the Board of Trustees in January for revision, if applicable.

VPAA Report – Ellen Corrigan reported that the subcommittee met and discussed alternative revenue opportunities.

VPBA Report -- Adam Dodge reported that the subcommittee met and discussed various items – December 29th is the estimated completion date for the steam tunnel; to date EIU has received \$500,000 out of \$26M vouchered; budget review is ongoing; and continued alternative revenue discussion .

VPSA Report – Amanda Bos reported that the subcommittee met and discussed the continuation of presidential directives on cost containment, and Housing is considering the increase for FY 2012. RHA discussion with students has resulted in positive feedback on the current state of the university.

VPUA Report – Mr. Martin reported that the subcommittee met and discussed alternative revenues streams.

Cost Containment Report – Derek Markley and John Pommier reported that there is a new method for online cost containment suggestion submission; suggestions will be distributed to vice presidential areas; and issues will be addressed on an institutional level instead of by department or building. A demonstration of the submission process was given by John Pommier.

5. New Business

Strategic Planning -- Bill Weber, Assege Haile Mariam, and Ken Baker have been selected to serve as co-chairs of the strategic planning process and the remaining committee members continue to be selected. The Strategic Planning document will contain five to ten strategic ideas, including three to be immediately actionable and will be no more than ten pages in length. The strategic planning process is currently in Phase 1 and Phase 2 will be data gathering. Phases 3, 4, and 5 will involve the review of data, sharing and vetting the concept papers, and developing goals and actions plans. The process will take the entire 2011 calendar year, and the completed Strategic Plan will be presented to the Board of Trustees at the January 2012 meeting.

6. Old Business

Facilities Report--Dave Crockett reported that the construction of the Renewable Energy Center is on schedule with a slight delay; upgrades on electrical work in McAfee is on the horizon; deferred maintenance work is being done in various locations.

Revenue Generation--Subcommittees will compile a short list of the ideas each believe need further study. Lists are to be submitted to Karla Evans by the February meeting.

7. Other

Dr. Weber informed the Council that a new link is on the main EIU web page for the Strategic Planning website.

Dr. Perry thanked everyone for all their work and wished everyone a Happy Holiday.

8. Adjournment Motion (Lilek/Leitschuh) to adjourn. The meeting was adjourned at approximately 4:30 p.m.

Judy Gorrell
Executive Secretary