

**MINUTES**  
**COUNCIL ON UNIVERSITY PLANNING AND BUDGET**  
**April 16, 2010**

Voting Members Present: Robert Augustine, Roger Beck, Dan Clark, Ellen Corrigan, Sarah Daugherty, Mona Davenport, Karen Drage, Karla Evans, Diane Jackman, Cay Kolling, Gloria Leitschuh, Sherry McRaven, John Henry Pommier, Gary Reed, Marcus Ricci, Jenny Sipes

Absent: Sandra Bowman, Gene Deerman, Gary Fritz, Tommy Nierman, John Stimac, Paul Weber

Non-Voting Members Present: Judy Gorrell, Blair Lord, Robert Martin, Dan Nadler, William Perry, William Weber

**1. Call to order**

Dr. Drage called the meeting to order at 3:00 p.m.

**2. Approval of Minutes of March 26, 2010**

Motion (Augustine/Reed): To approve the minutes of the March 26, 2010 meeting as written. The motion passed by acclamation.

**3. Executive Committee Report**

Karen Drage reported that the CUPB Executive Committee met to discuss the adoption of an attendance policy, making the Cost Containment subcommittee permanent rather than an ad hoc committee and to set the agenda for the April 16 meeting. The Executive Committee decided to roll over the suggestion of an attendance policy and the recommendation to make the Cost Containment Committee permanent.

**4. Subcommittee Reports**

- a. Presidential Area – No report
- b. Academic Affairs – No report
- c. Business Affairs – No report, but Dr. Weber reminded the Council that the candidates for the Director of Planning, Budget, and Institutional Research position will be on campus for interviews during the week of April 19.
- d. Student Affairs – Marcus Ricci reported that the Student Affairs Subcommittee met and discussed the composting program in Thomas Hall, received a budget update, and were informed that the Textbook Rental Service will not be operational for summer school pickup.

- e. University Advancement – Vice President Martin reported that we are in the quiet phase of the capital campaign, and the kick off for the campaign will be in the fall. The faculty-staff phase of the campaign will begin in the spring, and more information will be forthcoming.

## **5. Reports**

### Cost Containment

John Pommier and Marcus Ricci reviewed the beta version of the cost-containment suggestion submittal website. Incoming suggestions will be reviewed for their uniqueness and added to the running list of suggestions, or linked to an already existing suggestion with a running total of “votes” for that suggestion. The site moderator, now designated as Derek Markley of the President’s Office, will then rout the suggestion(s) to the appropriate Vice President(s), and then present those suggestions to CUPB on a monthly basis as well as the running tallies of the exiting suggestions. The website homepage will have a “top ten suggestions” list, the suggestions list will be searchable by keyword and filterable by category-tag, as well as providing the tallies for each suggestion and category-tag.

Motion (Kolling/Leitschuh): To proceed with the cost containment ideas. The motion passed by acclamation.

## **6. Old Business**

### Budget Discussion Document

The Council reviewed the one-page budget discussion document detailing the historical budget for FY 2009 and the current budget for FY 2010. Based on the facts/figures provided on the document, Dr. Perry engaged the Council in a “What would you do if you were president of the university?” scenario.

## **7. New Business -- None**

## **8. Adjournment**

Motion (Pommier/Leitschuh): To adjourn. The meeting was adjourned at approximately 4:40 p.m.