

**MINUTES**  
**COUNCIL ON UNIVERSITY PLANNING AND BUDGET**  
**October 17, 2008**

Voting Members Present: David Crockett (for Gary Reed), Mona Davenport, Gene Deerman, Zack Doiron, Karen Drage, Diane Jackman, Cay Kolling, Gloria Leitschuh, Jeff Melanson, John Henry Pommier, Patricia Poulter, WandaKay Robinson, Jenny Sipes, Thomas Stevens, William Weber.

Absent: Sandy Bingham-Porter, Sandra Bowman, Teresa Britton, Sarah Daugherty, Gary Fritz, Cynthia Nichols, Denis Roche, Jocelyn Tipton.

Non-Voting Members Present: Jeff Cooley, Judy Gorrell, Blair Lord, Dan Nadler.

**1. Call to Order**

Dean Diane Jackman called the meeting to order at 3:00 p.m.

**2. Approval of Minutes of September 19, 2008**

Motion (Doiron/Davenport): To approve the minutes as corrected – changing Jack Doiron to Zack Doiron.  
 Motion carried by acclamation.

**3. Executive Committee Report:**

Dean Diane Jackman reported that the Executive Committee met to set the agenda for the October meeting. The committee also discussed other issues of interest, such as campus safety, bicycles, and the failure of people stopping at stop signs. Dean Jackman forwarded the concerns appropriately.

**4. Reports**

a. Campus Master Plan

Mr. Jeff Cooley presented a brief update on the Campus Master Plan. The plan is 10 years old and consisted of three phases. An RFP will be on the street this fall for a consultant for the Campus Master Plan. The Campus Master Plan update will need to tie back to the President's goals and objectives.

b. Facilities Update

Mr. Dave Crockett distributed a flyer identifying campus projects, and he gave a brief update of the projects including the Energy Services Company (ESCo) project.

c. Budget Update

Dr. William Weber gave a budget update. He distributed the FY 2010 Operating Budget Summary, which detailed the incremental base increases and the Program Priority Requests, and the FY 2010 Capital Budget Summary, which detailed the regular capital projects and the capital renewal projects. Dr. Weber further explained that at any given time Eastern is working with the three budgets – the budget we just finished (FY 2008), the budget we are in (FY 2009), and the next budget (FY 2010).

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d. Update on Parking

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Dr. Dan Nadler reported that an initial report has been compiled and will be sent back to the campus community. Two additional forums will be scheduled for interest faculty, staff, students. Feedback will be collected at the forums or interested people may send emails to the address provided for consideration in the final report to be sent to the President for approval.

**5. Old Business**

a. Bylaws Revision

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Motion (Melanson/Doiron): To approve the revised bylaws as distributed. The motion carried by acclamation.

b. Election/Nomination of Council Members for the Presidential/Vice Presidential Advisory Subcommittee

The following Council members volunteered or were appointed to serve on the residential/Vice Presidential Advisory Subcommittees:

President – Cynthia Nichols, Gloria Leitschuh, and Mona Davenport  
VPAA – Jocelyn Tipton, John Pommier, and Jeff Melanson  
VPBA – Cay Kolling, Gary Reed, and Sandy Bowman  
VPSA – Jenny Sipes, Zack Doiron, and Sarah Daugherty  
VPER – Denis Roche, Patricia Poulter, and Thomas Stevens

c. Election/Nomination of Budget Transfer Committee

The following Council members volunteered to serve on the Budget Transfer Committee: Karen Drage, Jenny Sipes, Gloria Leitschuh, Sandy Bingham-Porter, and Gary Reed.

**6. New Business**

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Campus Tour – There was some discussion about a possible tour of the campus and of the Doudna Fine Arts Center at a future time.

**8. Adjournment**

Motion (Doinon/Melanson) To adjourn the meeting. The meeting was adjourned at 4:00 p.m.

Judy Gorrell  
Executive Secretary

