

Council on University Planning and Budget
December 3, 2021
2:00 p.m. Grand Ballroom
Minutes

Voting members present: Gurkan Akalin, Mark Bluhm, Katie Caulkins, Jon Coleman, Devin DeBoth, Ben Drake, Daylea Ethridge, Kristina Keck, Amber May, Mike Murray, Gopal Periyannan, Isaac Slaven, Jody Stone, Rebecca Throneburg, Tim Zimmer

Absent: Todd Bruns, Mona Davenport, Laretta Henderson, Bobbi Kingery, James Ochwa-Echel, Vernon Woodley,

Non-voting members Present: David Glassman, Anne Flaherty, Jay Gatrell, Judy Gorrell, Paul McCann, Sean Reeder, Ken Wetstein

1. **Call to order and introductions** – Amber May called the meeting to order at 2:00 p.m.
2. **Approval of minutes for November 5, 2021** - Motion (Coleman/Ethridge): to approve the minutes as written. The motion passed by acclamation.
3. **Planning and Budget Report**
 - a. Enrollment Management—Josh Norman gave a presentation on the structure and budget of Enrollment Managements. Things are looking good for next year; it is projected that we will have the largest Freshman class in five years.
 - b. CARES Fund—Paul McCann gave an update on the money received from the CARES Fund and how those dollars have been allocated.
4. **CUPB Executive Committee Report** - Amber May reported the committee met via email to set the agenda.
5. **New Business**
 - a. Administrative/Subcommittee Reports
 - i. **President Administration Report**– Dr. Glassman reported that the budget is currently in line with projections and doing well, in part due to staffing shortages in some areas. The University held two wellness days for students prior to Thanksgiving break, no classes were held and mental health activities and resources were made available for students. The Board approved three additional gifts to be taken between Christmas and New Year’s. The President shared that

the university presidents and chancellors are meeting informally to prepare for discussions in Springfield.

- ii. Vice President for Academic Affairs -- Dr. Gatrell reported that the subcommittee met on Monday. The subcommittee looked at actual expenditures and talked about course fees.
 - iii. Vice President for Business Affairs -- Mr. McCann shared a Line Item Status Report through October 31, 2021. This Fall has been busy with auditors and finalizing the budget detail. Salaries comprise about 80% of the budget.
 - iv. Vice President for Student Affairs – Dr. Flaherty gave an update on the Student Affairs budget. She shared there are multiple positions currently opened. The Student Affairs fees committee is discussing a fee increase. She shared the new Chief of Police will begin on January 4.
 - v. Vice President University Advancement – Dr. Wetstein shared an update on ledger 1 and 2 budgets for Advancement, and pointed out the Alumni Services budget is very low. The University recently received a \$1.7 million estate gift, which assisted in passing \$3 million in funds received by the end of November. He shared the recent Giving Blue Day brought it over 600 gifts resulting in close to \$100,000. The naming committee is meeting to continue forward with renaming Douglas Hall.
6. **Adjournment** – The meeting was adjourned at 3:07 p.m.