

Council on University Planning and Budget
March 21, 2014
2:00 p.m.
Booth Library 4440, 4515, and 4456

Minutes

Voting Members Present: Jonathan Blitz, Ann Brownson, Mona Davenport, Patrick Early, Christine Edwards, Dave Emmerich, Assege HaileMariam , Mayhar Izadi, Allen Lanham, Gloria Leitschuh, Pamela Narragon, Cynthia Nichols, Darlene Riedemann, Zach Samples, Kathlene Shank, Anita Shelton, Jennifer Sipes, Grant Sterling, Vance Woods, Tim Zimmer

Absent: Melissa Gordon, Christina Lauff, Debby Sharp

Non-Voting Members Present: Blair Lord, Dan Nadler

2:00 p.m. Subcommittees will meet in respective groups:

Room 4440 – Student Affairs

Room 4515 – Academic Affairs

Room 4456 – Business Affairs, President’s area, and University Advancement

3:00 p.m. All subcommittees come back to Room 4440 for a brief meeting

1. Call to order & introductions

Dean Lanham called the meeting to order at approximately 3 p.m.

2. Approval of minutes for February 21, 2014

The minutes for the last meeting were approved as written.

3. Reports from subcommittees

- a. Business Affairs, President’s area, and University Advancement
Academic Affairs – Kathlene Shank spoke, reported that her group had been meeting since 10:30 am today and will be meeting again on 3/28 from 8:30-12 in Lumpkin

Current items of discussion and evaluation within the subcommittee include:

- Members have spent time meeting and interviewing various employees to gather further information and clarification
- Gained knowledge through learning about the complexity of the University and various departments
- Spending lots of time asking lots of questions
- Chris Childress helpful in providing information and numbers with regard to Facilities
- The group is looking at the ‘Big Picture’

- Will be reviewing ITS at the next meeting
- Kudos to PC for providing all that has been asked for. Much information has been given in a short amount of time
- The group has kept track of questions and idea, will be reviewing each, then will determine recommendations.

Group Questions & Clarifications: None

- b. Student Affairs – Mona Davenport spoke, next meeting will be Tuesday, 3/25 at 1pm in Booth 4440

Current items of discussion and evaluation within the subcommittee include:

- University Police Department and Student Affairs
- Review of organizational charts and cuts within area already
- Next the group will be working on all totals and potential cost savings within Student Affairs

Group Questions & Clarifications: None

- c. Academic Affairs Advisory Subcommittee – Gloria Leitschuh spoke, next meeting will be next Friday 3/28 at 2pm in the Dean’s Conference Room in Booth Library

Current items of discussion and evaluation within the subcommittee include:

- The group is currently reviewing the number of administrative staff and questioning why there are more in comparison to other institutions
- Options for a retirement incentive plan
- clarifying goals
- what the optimal faculty-student ratio is, along with optimal administrative staff -student ratio
- CATS and ITS analysis
- Allowing each program to identify potential cost savings within their own operation
- Re-aligning academic programs
- Re-assigned time for faculty
- CASA, Study Abroad, Minority Affairs

Group Questions & Clarifications: None

- d. **Discussion of CUPB process reviewing subcommittee recommendations**

Dean Lanham spoke-

- Two April meetings, bring together written reports from committees and provide to Judy Gorrell.
- Committee will read and review

- Produce a ballot, listing each one of the points, having a place for each member to vote or not vote or abstain, receive information prior to 1st meeting.
- Each member votes for own cause, compile and if everyone in favor, then maybe no more need for discussion or more discussion needed.
- Then have additional ballot for those items not approved by the group.

Questions/Comments:

- Not too sure about ballot voting; each have become experts in areas given to review; some cases can't put a \$\$ there, Jenny and Kathlene not comfortable voting.
- Thoughts that we were to take recommendations, present to the group, then move along to the President for review.
- Discussion on DEN and Dr. Weber's quotes regarding the Biological Sciences Building- abandon project- What are the implications? Grant \$\$ set aside is not sufficient to build the new building, still require money from the state. This money that has been set aside will give the University a cushion to deal with the current financial situation. The science building is not being abandoned, it's simply being put on hold until funded by the state.
- Being able to factor in additional retirements. Can this provide some relief?
- Two things:
 - 1) Balloting
 - 2) Present Subcommittee reports- one by one, annotated list, by priority, agree to them and then move them up

Note: Each subcommittee final recommendations to Judy Gorrell by next week. She will compile the list and send out to members.

5. New Business

Grant's resolutions.

Grant spoke about President Perry's guidance to review and use the mission statement as a force to make decisions. Grant reported that his sub-committee members are not doing this.

Question to group: Do we have a shared/not shared understanding of the mission as the basis for making decisions? It's useless to use the mission statement as a guiding force without understanding and agreement.

Comments/Questions: none from group.

6. Next Meeting

The next meeting is scheduled for Friday, April 4, 2014 in the 1895 Room at 2:00 p.m.

7. Adjournment

The meeting was adjourned at 4 p.m.

