

Council on University Planning and Budget  
November 3, 2023  
MLK 1895 Room  
Minutes

Voting members present: Jeremy Clark, Jon Coleman, Karolina Guzek, Jaleena Hemrick, Daniel Hooker, Kristina Keck, Amber May, Mike Murray, Tabitha Omanano, Gopal Periyannan, Stacey Ruholl, John Storsved, Brad Tolppanen, Gary Uteg,

Voting member absent: David Bell, Todd Bruns, Tony Craven, Mona Davenport, Julie Dietz, DJ Fox, Jeannie Ludlow, Eric Wahls

Non-voting members: Matt Bierman, Anne Flaherty, Jay Gatrell, Ryan Hendrickson, Mike Hutchinson, Cindy Hutchison

1. **Call to order** – Amber May called the meeting to order at 2:01 pm
2. **Approval on minutes** - Motion to approve September 1, 2023 minutes (Coleman, Murray) as written. The motion carried by acclamation.
3. **CUPB Executive Committee Report** – Amber May shared the committee corresponded through email to set their agenda.
4. **Planning and Budget Report** – VPBA Matt Bierman presented a condensed version of the EIU Budget Town Hall report. Goal is to reach 6 months' worth of reserves.
5. **New Business**
  - a. **Administrative/Subcommittee Reports**
    - President – President Gatrell shared an update on the President's area. The Strategic plan is moving forward; Economic Impact Study moving forward; Spring Update will focus on Student Success; Interviews are taking place for Executive Director, Senior Diversity & Inclusion Officer; Interviews for VPUA will take place soon; reminded the committee to attend the Investiture on November 15 and encouraged all to attend the presentation by Harlan Cohen on November 16
    - Vice President for Academic Affairs – Interim VPAA Ryan Hendrickson gave update on VPAA area. Encouraged the committee to attend Harlan Cohen's presentation on November 16; shared the budgets were loaded on September 1 and thanked VPBA Matt Bierman for his role in that; 15 faculty searches are taking place; \$50,000 in grant money was awarded for 2 HUB's – one HUB in

Booth Library for lactation and family space as well as music and another HUB in the College of Education ITC Center for “maker space”; the \$75,000 ear marked by President Gatrell for faculty research and conferences is appreciated and being used.

- Vice President for Business Affairs – VPBA Matt Bierman gave update for the VPBA area. Budget Town Hall slides will be posted on the Budget Offices website; thanked the group for their part in encouraging their faculty, staff and students to complete the ethics training; Mike Hutchinson is working with the auditors; Rec Center bid was approved to fix the drainage issue; work is also being planned for O’Brien Stadium to paint and powder coat railing; no progress at this date on the Science Building; 2 candidates for the Director of Facilities position; IT conversion from desk phones to Microsoft Teams phones is moving forward.
- Vice President for Student Affairs – VPSA Anne Flaherty shared update for the VPSA area. Student Affairs Strategic Plan can be found on the website; they are working towards a facilities plan; Mental health funds are being used for hiring counselors and mental health training; encouraged the group to attend the Executive Director, Senior diversity & Inclusion Officer interviews taking place; food pantry is currently doing a drive for donations – demand is up 3 times from last year.
- Vice President for University Advancement – Director of Alumni Services Amber May gave update for the VPUA area. 1900 gifts at \$1.1 million have been received this year; feasibility study for a potential campaign in the spring is being conducted; search for hiring a Vice President for University Advancement is moving forward.

**b. Mission Statement Review** – EIU Mission Statement must be reviewed every 3 years. Motion to approve (Coleman/Murray) as written. The motion carried by acclamation.

6. Adjournment: 2:45 pm