



# TESTED EXPERIENCE EXCEPTION RUBRIC

For use with Adjunct Graduate Faculty nomination.

In lieu of the Terminal Degree Criteria, tested experience may be utilized. Tested experience should be coupled with advanced experience in the profession, specialized licensure, clinical training, and/or considerable post-graduate work beyond the master's degree to the greatest extent possible. (IGP #47)

Please review the Tested Experience Exception minimum requirements in the following table. For each requirement, please select Y if the requirement is met, N if the requirement is not met.

TESTED EXPERIENCE EXCEPTION MINIMUM REQUIREMENTS		
The nominee:	Y	N
Has at least five (5) years of experience in the profession or current employment in the field.		
Holds appropriate professional certifications and licenses (as appropriate to the field and if applicable).		
Holds a baccalaureate degree (BA, BFA, BS, etc.) to teach undergraduate students; or, a graduate degree (MA, MS, MEd, EdS, etc.) with additional coursework in the field or discipline of instruction.		
<p><b>If candidate does not meet the minimum requirements for the Tested Experience Exception, use the space below to explain why they should still be considered for an adjunct instructor position.</b></p>		

## Approved by:

Any exceptions to the Tested Experience Exception must have approval of the Vice President for Academic Affairs (VPAA). If Tested Experience Exception requirements are met, VPAA approval is not needed.

\_\_\_\_\_  
 Graduate Coordinator or Chair of Department's Graduate Committee      Date

\_\_\_\_\_  
 Department Chair      Date

ONLY IF REQUIRED

\_\_\_\_\_  
 Academic Dean      Date

\_\_\_\_\_  
 Vice President of Academic Affairs      Date