

**Council on Academic Affairs
Minutes**

November 7, 2024

The November 7, 2024, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Chris Becker, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Ms. Ty Rae, Dr. Sham'ah Md.-Yunus

Members Absent: Ms. Juanita Cross

Staff Present: Ms. Patty Watson

Guests Present: Mahmoud Al-Odah, Christobal Dominquez, and Karen Swenson

The meeting was called to order by Chair Ludlow at 2:00 pm.

I. Approval of the October 31, 2024 CAA Meeting Minutes.

Eckert moved and Janssen-Robinson seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

None

c. Waiver reports:

None

d. Grade Appeals:

None

e. General Education Committee Minutes:

- i. GEC minutes, April 1, 2024
- ii. GEC minutes, April 15, 2024
- iii. GEC minutes, September 20, 2024
- iv. GEC minutes, October 8, 2024one

f. Committee Reports:

1. Elder reported the Gen Ed committee is finalizing last spring's departmental reports

g. Other business:

III. Items to be added to the Agenda:

None

IV. Items to be Acted Upon:

1. 24-074 BA PLS Civic and Nonprofit Leadership Option Revision. Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Karen Swenson presented the proposal. The proposal was unanimously approved as written.
2. 24-075 CIT 3853 (revised course). Janssen-Robinson moved and Hung seconded to open the agenda item for discussion. Dr. Mahmoud Al-Odeh presented the proposal. The proposal was unanimously approved as written.
3. 24-076 BAAS Cybersecurity Program Revision. Hung moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Mahmoud Al-Odeh presented the proposal. The proposal was unanimously approved as written.

V. Discussion Items:

1. Handouts from TRS meeting of 10/28/24. Ludlow noted she put the handouts in D2L from the TRS meeting if anyone wants to look at them. Ludlow volunteered to take back to the TRS committee and suggestions.
2. Discussion about AI. Gronnvoll noted AI is becoming a big issue in classes. Currently there is no policy or standard about it because it is too hard to prove. Something needs to be done or a policy written about the consequences of using AI. Make sure you put in your syllabus you can't use AI. Another suggestion was turning in drafts rather than one finished project.

VI. Other:

None

VII. Pending:

None

VIII. Meeting Adjournment:

Elder moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 2:40 pm.

Minutes prepared by Ms. Patty Watson