

**Council on Academic Affairs  
Minutes**

January 23, 2025

The January 23, 2025, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

**Members Present:** Dr. Chris Becker, Ms. Juanita Cross, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Billy Hung, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Ms. Ty Rae, Dr. Sham'ah Md.-Yunus

**Members Absent:** Dr. Marita Gronnvoll

**Staff Present:** Ms. Patty Watson

**Guests Present:** Don Holly, Logan Lehmann, Karen Swenson, John Morris, Marshall Lassak and Paul Brown.

*The meeting was called to order by Chair Ludlow at 2:00 pm.*

**I. Approval of the January 16, 2024 CAA Meeting Minutes.**

Eckert moved and Janssen-Robinson seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

None

**b. Executive Actions:**

None

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. General Education Committee Minutes:**

None

**f. Committee Reports:**

None

**g. Other business:**

**III. Items to be added to the agenda:**

1. 25-022 WLC Honors Revised Program

**IV. Items to be Acted Upon:**

1. 25-012 SOC 2420 Revised course. Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Don Holly presented the proposal. The proposal was unanimously approved with revisions.
2. 25-013 PLS 2333 New course. Eckert moved and Cross seconded to open the agenda item for discussion. Dr. Karen Swenson and Mr. John Morris presented the proposal. The proposal was unanimously approved with revisions.
3. 25-014 MAT 2270 Revised course. Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Marshall Lassak presented the proposal. The proposal was unanimously approved with revisions.
4. 25-015 BA MAT TL Revised program. Eckert moved and Hung seconded to open the agenda item for discussion. Dr. Marshall Lassak presented the proposal. The proposal was unanimously approved as written.
5. 25-016 MAT TL Minor Revised program. Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Marshall Lassak presented the proposal. The proposal was unanimously approved as written.
6. 25-017 FIN 4220 Revised course. Becker moved and Eckert seconded to open the agenda item for discussion. Mr. Paul Brown presented the proposal. The proposal was unanimously approved with revisions.
7. 25-018 Finance Major Revision. Eckert moved and Hung seconded to open the agenda item for discussion. Mr. Paul Brown presented the proposal. The proposal was unanimously approved as written.
8. 25-019 Finance Minor Revision. Becker moved and Hung seconded to open the agenda item for discussion. Mr. Paul Brown presented the proposal. The proposal was unanimously approved as written.
9. 25-020 BUS 3500 Revised course. Janssen-Robinson moved and Eckert seconded to open the agenda item for discussion. Mr. Paul Brown presented the proposal. The proposal was unanimously approved with revisions.
10. 25-021 MIS 3010 Revised course. Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Mr. Paul Brown presented the proposal. The proposal was unanimously approved with revisions.

**V. Discussion Items:**

1. Ludlow and Park's meeting with Provost Hendrickson regarding repeating courses was canceled for this week and will take place next week.
2. Assoc. Dean Hooser in the College of Education (COE) has contacted CAA Chair Ludlow regarding the approval process of individual course proposals coming out of the COE. According to Hooser's and Ludlow's conversation, historically CAA approved COE courses and then COTE approved programs. However, between 2017 and 2021, during which first COTE and then CAA revised bylaws, the approval process for individual courses numbered at the undergraduate level seems to have been called into question. Assoc. Dean Hooser and Ludlow will be meeting soon to discuss this and come up with a solution. CAA will have further discussion of this matter at the Jan. 30 meeting.

**VI. Other:**

None

**VII. Pending:**

None

**VIII. Meeting Adjournment:**

Eckert moved and Becker seconded the motion to adjourn the meeting. The meeting adjourned at 2:53 pm.

*Minutes prepared by Ms. Patty Watson*