

Minutes Approved on October 15, 2024:
Motion to Approve after minor revisions: Stacey Knight-Davis
Second: Rashmi Thapaliya

General Education Committee

Meeting Minutes September 20, 2024

Dean's Conference Room, Booth Library

Attending: Sace Elder, Amanda Harvey, Nora Heist, Stacey Knight-Davis, Stephen Lucas, Rashmi Thapaliya

Recording: Elder

Meeting called to order at 10:00am

- I. Introductions
- II. Scheduling: Regular meetings will take place Tuesdays at 3pm.
- III. New course proposal: Dr. Jin Hong Kim presented HIS 2000G. Lucas moved and Knight-Davis seconded to recommend the proposal to CAA. Motion approved unanimously by show of hands.
- IV. Selection of chair for AY 25: Lucas nominated Nora Heist. Harvey seconded. Heist agreed to the nomination. Nomination approved by unanimous vote.
- V. GEC AY 24 Review Reports: Heist informed committee that the syllabus reviews from last year have not yet been sent to department chairs. They are in various stages of completion, but mostly drafted. Committee agreed to divide the labor in preparing the reports to send to department chairs. Heist will update the GEC shared file and inform the members which reports they were to work on.
- VI. Timeline for remainder of year: The committee agreed to the following chronology of tasks:
 - a. Reports to chairs (October)
 - b. Summative report to CAA (after completion of reports to chairs.)
 - c. Cycle 2 of review will require the full Spring semester. Call should go out soon to give chairs time to prepare for January delivery of syllabi to GEC. Call must include consideration of IAI. Heist is soon meeting with Interim AVPAA Park and CAA Chair Ludlow to discuss IAI compliance.
- VII. Next meeting: Tuesday, October 1, 3pm. Meeting will be hybrid.

Meeting adjourned at 11:06pm