

# **PANTHER CATERING**

**EASTERN ILLINOIS UNIVERSITY**

We appreciate the opportunity to become your caterer of choice!

In accordance with University policy, Panther Catering will be the exclusive provider for catering services within the University Union.



## EVENT PLANNING

- Reserve the room & liquor for your event with the MLK Union Campus Scheduling Office at 581-3616.
- Submit the online form with all information completed
- Panther Catering Order Form
- Once all information is gathered a contract will be prepared and emailed to you for your review and approval
- If your event requires delivery outside of the MLK Jr. Union, there will be a delivery charge added to your bill depending on your arrangements.
  - Client must arrange for doors to be unlocked, and tables and chairs set up and in place prior to your event.
  - For all events out of the University Union plastic ware will be used. China can be requested for an additional fee of \$4.00 per person.
  - Minimum delivery fee of \$30.00
- In the case of an urgent or last minute request, we will make every effort to accomodate you. Your menu may depend on availabe supplies and will include a service fee of a minimum of \$25
- Please carefully review all details including; menu, set up and serve times, as well as any special requests for your event, i.e., linen requests, information on programming that may affect the timing of the event, etc. If there are any changes, the contract should be corrected and returned immediately so that the changes can be made in the Catering Office. The contract must be signed by the Fiscal Agent and be in our office 3 business days prior to your event.
- A final guest count/guarantee and any special dietary needs must be submitted to the Panther Catering office 4 business days prior to the event. You will be billed for the guaranteed number or the number of guest served if that number is higher than the guaranteed count.

# POLICIES

Due to health department regulations, leftover perishable foods may not be removed from any event by anyone except food service staff. This policy addresses public safety concerns and is non-negotiable.

As the host of the catering event, you are responsible for the equipment we have provided for the service of your catered event. Any missing or damaged catering equipment or supplies will be charged to you at replacement costs.

## Non-University Groups

- For all tax-exempt organizations please provide a copy of your tax-exempt letter prior to your event.
- A deposit of 50% of the total bill is required one week before the event and final payment is due the day of the event.
- Events paid more than 2 weeks after the event date will be charged an additional 5%
- Linens are placed on the tables before the event start time. If linens are requested to be on the tables before then, you may be charged an additional set up fee. Linens for your event are available at the following prices:
- Standard color for linens is white. Table skirting is offered in white.
  - Napkins- \$0.75 each
  - Tablecloths- \$8.00 each
  - Covers for Buffet Tables- \$10.00 per table

## Cancellation

- Events cancelled 3 business days prior to the event will not incur any cancellation charges. Events cancelled less than 72 hours prior to the date of the event are subject to a minimum 30% of total contract cost for unrecoverable expenses, i.e., food in preparation or expanded labor.

# BEVERAGES



Regular Coffee .....	\$12.00/gal
Decaffeinated Coffee .....	\$12.00/gal
Hot Tea .....	\$10.00/gal
Iced Tea .....	\$10.00/gal
Lemonade .....	\$10.00/gal
<i>Minimum 2 Gallon Prurchase</i>	
Iced Water .....	\$3.50/gal
Hot Chocolate .....	\$11.50/gal
<i>\$.50 per person for whip cream</i>	
Citrus Punch .....	\$12.00/gal
<i>Minimum 2 Gallon Prurchase</i>	
Fruit Punch .....	\$11.00/gal
<i>Minimum 2 Gallon Prurchase</i>	
Juice (Apple or Orange).....	\$12.00/gal
Bottle Water .....	\$1.50 each
Assorted Canned Soda .....	\$1.00/each
<i>A 2-week notice is required for anything other than Pepsi, Diet Pepsi, Mountain Dew, 7-Up, Root Beer</i>	
Replenishing Fee .....	Minimum of \$30.00
<i>Includes: Coffee, Iced Water, and Iced Tea</i>	

## BREAKFAST PACKAGES

Continental Breakfast.....\$8.00 per person

- Assorted Mini Pastries
- Seasonal Fruit Salad
- Orange Juice
- Regular and Decaf Coffee
- Iced Water



Hot Breakfast Buffet.....\$12.00 per person

- Seasonal Fruit Salad
- Scrambled Eggs
- Breakfast Meat
- Breakfast Potatoes  
*(Choose one: Bacon, Sausage, or Turkey Sausage)*
- Apple and Orange Juice
- Regular and Decaf Coffee
- Iced Water



Additional Entrée .....\$2.50 per person

- Biscuits & Gravy, Pancakes

## BREAKFAST A LA CARTE



Mini Muffins.....	\$8.00/doz
Petite Scones.....	\$9.75/doz
Bagelettes w/ Cream Cheese.....	\$9.00/doz
Mini Danish.....	\$9.50/doz
Cinnamon Rolls .....	\$12.00/doz
Mini Strudel Bites-Apple & Cherry.....	\$8.50/doz
Cinnamon Streusel Coffee Cake .....	\$13.50/doz
Seasonal Fruit Salad .....	\$2.75 per person

# PARTY PLATTERS

## Domestic Cheese w/ Crackers

Small (2lbs.).....	\$40.00
Large (4lbs.) .....	\$60.00

## Fresh Fruit Display

Small (2lbs.).....	\$45.00
Large (4lbs.) .....	\$65.00

## Fresh Vegetable Display w/ Dip

Small (2lbs.).....	\$40.00
Large (4lbs.) .....	\$60.00



## CHILLED APPETIZERS

Vegetable Wraps.....	\$12.00/dozen
Jumbo Shrimp Cocktail.....	Market Price
Fresh Tomato Bruschetta Dip.....	\$44.00/50 count
Caprese Skewers.....	\$19.00/dozen
Garlic Hummus w/ Pita Chips.....	\$63.00/50 count
Fruit Kabobs.....	\$16.00/dozen
Tea Sandwiches on Hawaiian Bread.....	\$16.00/dozen
<i>Choose from Ham, Turkey, Roast Beef, Chicken Salad, or Tuna Salad</i>	
Cream Cheese Torta w/ Crackers (serves 50).....	\$60.00





## WARM APPETIZERS

BBQ Meatballs .....	\$10.50/dozen
Chicken Cordon Bleu Bites .....	\$42.50/50 count
Chicken Bites w/ BBQ & Ranch.....	\$53.00/50 count
Baby Bakers w/ Butter & Sour Cream .....	\$30.00/5 lbs.
Mini Tacos w/ Salsa .....	\$9.50/dozen
Hot Wings .....	\$15.00/dozen
Spinach Artichoke Dip w/ Tortilla Chips.....	\$58.00/50 count
Queso Dip w/ Tortilla Chips .....	\$47.75/50 count
Pork Egg Rolls w/ Sweet & Sour Sauce.....	\$15.00/dozen
Assorted Mini Quiche .....	\$10.50/dozen
Toasted Cheese Ravioli w/ Marinara .....	\$12.00/dozen
Vegetable Spring Rolls w/ Sweet & Sour Sauce .....	\$12.00/dozen



# STATIONS

Charcuterie Station .....	\$4.00 per person
Salad Station .....	\$3.50 per person
Mashed Potato Bar .....	\$3.00 per person
Pasta Station .....	\$3.00 per person
Slider Station .....	\$4.00 per person
<i>Choice of Pulled Pork, Hamburger, Breaded Chicken</i>	
Carving Station (Limit of 2 hours).....	\$4.00 per person
<i>Choose 2 meats: Pork Tenderloin, Roast Turkey, or Beef Tenderloin</i>	
<i>Includes Hawaiian Rolls, Mayo, and Mustard</i>	
Dessert Station .....	\$3.50 per person



# BOXED LUNCHES

## ALL SANDWICHES ARE SERVED WITH A:

- Chocolate Chip Cookie
- One Choice of Side
- Canned Soda
- Bottled Water available for an additional \$.50

Turkey Club .....\$11.00 each  
*Ciabatta Bread, Turkey, Bacon, Leaf Lettuce & Honey Mustard*

Grilled Chicken Sandwich .....\$11.00 each  
*Focaccia Bread, Grilled Chicken, Bacon, Swiss Cheese, Leaf Lettuce & Ranch Dressing*

Garlic Roast Beef Sandwich .....\$11.00 each  
*Ciabatta Bun, Roast Beef, Cheddar Cheese, Leaf Lettuce, Tomato, & Garlic Mayo*

Vegetarian Wrap .....\$11.00 each  
*Spinach Tortilla, Leaf Lettuce, Cheddar Cheese, Tomato, Red Onion, Cucumber*

Grilled Chicken Caesar Salad.....\$12.00 each

Simple Sack Lunches .....\$10.50 each  
*All your favorite box lunch sides with a choice of a croissant sandwich  
Choose from Ham, Turkey, Roast Beef or Vegetarian*

**SIDE OPTION:** Chips, Fruit Cup, or Pasta Salad  
*All guest receive the same side*

# SOUP, SALAD OR SANDWICH BUFFET

## **Sandwiches:**

*served with mustard, mayo, pickle spear, leaf lettuce, tomato and red onion*

- Bread Options:  
*Wheat Berry, Croissant, Hoagie, Ciabatta*
- Cheese Options:  
*Swiss, Cheddar, Colby Jack, Provolone*
- Meat or Spread Options:  
*Turkey, Ham, Roast Beef, Chicken Salad, Tuna Salad*

## **Soup:**

*Served with Crackers*

- Chicken Noodle
- Cream of Potato w/ Bacon
- Broccoli Cheese
- Vegetarian Vegetable
- Chili

## **Salads**

- Broccoli Craisin
- Caesar
- Potato Salad
- Fruit Salad
- House Salad



## SINGLE ENTRÉE OPTIONS

Five Cheese Lasagna.....\$12.50 per person

*A delicious blend of Italian cheeses with noodles and a robust marinara sauce.*

*Served with Caesar Salad, Garlic Breadsticks and Seasoned Green Beans*

Marinated Chicken Breast.....\$12.50 per person

*A boneless, skinless chicken breast, lightly seasoned and baked.*

*Served with a vegetable blend, Au Gratin potatoes and yeast rolls*

Pot Roast.....\$16.50 per person

*Succulent beef roasted to perfection with traditional accompaniments of onions, carrots, and potatoes. Includes warm yeast rolls with butter*

Mediterranean Chicken & Pasta .....\$17.50 per person

*An appealing blend of chicken, artichokes, spinach, and tomatoes tossed in a garlic herb olive oil. Served with a Caesar Salad and garlic French bread.*



## PICNIC PACKAGES

Cookout Special .....\$13.00 per person

*Includes plasticware and condiment packets of ketchup, mustard and relish*

- Hamburgers
- Hot Dogs
- Buns
- Individual Bags of Chips
- Individually Wrapped Cookies
- Assorted Canned Soda
- Bottled Water

\*\*\*Grilling on site: \$75.00\*\*\*

Picnic Buffet .....\$15.50 per person

*Includes plasticware*

- Choice of 2 meats  
*Pulled Pork, Marinated Chicken, Hamburgers, Hot Dogs, Fried Chicken*
- Buns
- Potato Salad
- Baked Beans
- Assorted Cookies
- Bottled Water
- Assorted Canned Soda

# MEXICAN BUFFET

*Includes shredded lettuce, diced tomatoes, shredded cheese, sour cream and salsa*

Taco Bar.....\$13.00 per person

- Seasoned Ground
- Tortilla Shells
- Tortilla Chips
- Refried Beans
- Cheddar Cheese Sauce
- Iced Tea
- Iced Water

Fajita Bar .....\$15.50 per person

- Choice of 2 meats  
*Steak, Chicken or Pork Carnita*
- Tortilla Shells
- Tortilla Chips
- Refried Beans
- Spanish Rice
- Grilled Peppers and Onions
- Queso Dip
- Iced Tea
- Iced Water

*Mexican Buffets will not be served outside the University Union*

# PASTA BUFFET

*Includes Caesar Salad, Seasonal Fruit Salad, Seasoned Green Beans,  
Garlic Breadsticks, Iced Tea and Iced Water*

\$15.50 Per Person

## **Entrée Options: Choose Two**

- Spaghetti w/ Sauce
- Fettuccini Alfredo

*\*Add Grilled Chicken Strips for \$1.50 per person*

- Penne Pasta w/ Sauce
- Mediterranean Pasta

*An appealing blend of chicken, artichokes, spinach, and tomatoes tossed in a garlic herb olive oil.*

*\*Add Grilled Chicken Strips for \$1.50 per person*

- Meat or Cheese Tortellini w/ Sauce
- Meat or Cheese Ravioli w/ Sauce
- Lasagna

*Choose From: Meat, Five Cheese or Vegetable*





# GRAND BUFFET

*All Buffets Served with Caesar Salad or House Salad, Seasonal Fruit Salad, Assorted Dinner Rolls, Coffee, Iced Tea, and Iced Water.*

Choose 2 Entrees & 2 Side Dishes.....\$22.00 Per Person

Choose 2 Entrees & 3 Side Dishes.....\$25.00 Per Person

## **Poultry**

- Chicken Cordon Bleu
- Fried Chicken
- Italian Crusted Chicken  
*Additional \$2.00 per person*
- Marinated Chicken
- Roasted Turkey Breast

## **Vegetarian**

- Baked Penne Pasta
- Five Cheese Lasagna
- Vegetable Lasagna

## **Pork**

- Glazed Ham
- Roasted Pork Loin

## **Beef**

- Beef Tenderloin w/ Hollandaise Sauce  
*Additional \$3.00 per person*
- Meat Lasagna
- Pot Roast

## **Seafood**

- Glazed Salmon Filet  
*Additional \$2.00 per person*

# SERVED DINNER MENU

*All meals are served and include Caesar Salad or House Salad, one entrée, two sides, Dinner Rolls, Iced Tea, and Iced Water. Additional entrées are \$1.50 per entrée.*

## **Beef**

Beef Tenderloin w/ Hollandaise Sauce.....	\$21.00
Meat Lasagna.....	\$13.50
Pot Roast.....	\$17.00

## **Pork**

Glazed Ham.....	\$13.00
Roasted Pork Loin.....	\$14.00

## **Seafood**

Glazed Salmon Filet.....	\$16.00
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## **Poultry**

Chicken Parmesan.....	\$18.00
Herb Baked Chicken Breast.....	\$13.50
Italian Crusted Chicken Breast.....	\$18.50
Marinated Chicken Breast.....	\$13.50
Roasted Turkey Breast.....	\$14.50

## **Vegetarian**

Five Cheese Lasagna.....	\$13.00
Pasta Primavera.....	\$12.00
Vegetarian Lasagna.....	\$13.00

## SALADS & SIDES

### Salads

- Caesar Salad

*Chopped romaine, croutons, parmesan cheese, red onions, and Caesar dressing.*

- House Salad

*Lettuce mixture with cucumber, grape tomatoes, shredded carrots and croutons.  
Ranch dressing and Italian dressing are available on the side.*

### Sides

- Steamed Vegetable Blend

- Seasoned Green Beans

- Mashed Potatoes w/ Gravy

*Choice of Peppered or Brown Gravy*

- Loaded Mashed Potatoes

*Add \$1.00 per person*

- Parsley Baby Red Potatoes

*add \$1.00 per person*

- Wild Rice Blend

- Fettuccini Alfredo



## SNACK ATTACK

Pretzels .....	\$6.50 per pound
Chex Mix .....	\$8.50 per pound
Tortilla Chips & Salsa .....	\$9.00 per pound
Potato Chips & Ranch Dip .....	\$9.00 per pound
Popcorn Machine .....	\$50.00 rental fee for 2 hours <i>Extra fee if you would like an attendant to stay at the event</i>
Popcorn Supplies .....	\$1.00 per person

## PIZZA AND SUBS

16 in. Pizza.....	\$13.00 each
Choice of: Cheese, Pepperoni, Sausage or Veggie	
<i>Make it a meal for an additional \$5.00 per person</i>	
<i>Meal includes Caesar Salad, Garlic Breadsticks, Assorted Cookies and Canned Sodas</i>	
Sub Sandwich Platter .....	\$45.00
<i>Platter includes 15 sandwiches(4in.) in a variety of turkey, ham, roast beef and vegetarian.</i>	

## DESSERT CHOICES

### Per Dozen

Assorted Cookies .....	\$10.50
Rice Krispie Squares .....	\$9.00
Iced Brownies w/ Toppings .....	\$15.75
Ghiradelli Brownies .....	\$13.00
Mini Cheesecakes.....	\$15.00

### Per Piece

Assorted Fruit Pies .....	\$3.00
Assorted Cream Pies.....	\$3.00
Assorted Fruit Cobblers.....	\$3.00
New York Cheesecake.....	\$4.00
Assorted Cheesecake.....	\$4.00
Cheesecake Martinis .....	\$4.00
Full Slice Layer Cake .....	\$5.00
Half Slice Layer Cake.....	\$3.00

### Ice Cream Options

Pemberton Sundaes.....	\$4.50
Individual Cups.....	\$1.50
<i>Vanilla, Chocolate, Strawberry, Orange Sherbet</i>	

<b>Ice Cream Bar</b> .....	\$10.50
<i>Chocolate &amp; Vanilla Ice Cream w/ Assorted Toppings</i>	
<i>Iced Water and Lemonade</i>	

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