Civil Service Council

­­­­Minutes

September 10th, 2024

8:30 a.m.

The Loft in 7th Street Underground

Members present: Denise Adducci, Ke'an Armstrong, Arlene Brown, Crystal Brown, Carrie Gossett, Philip Kousma, Marry Mattingly, Michelle Morgan, Lindsay Partlow, Jenny Stout, Justin Tierney, Robert Zerbst

Excused: Tony Craven, Kristin Hupp

Others Present: Amy Morris

* 1. Call to Order

* 1. Approval of Minutes from the August 13th, 2024 meeting
     1. Motioned by Robert Zerbst seconded by Crystal Brown
  2. Treasurer's Report - Treasure Stout reported the following. Civil Service Council Scholarship and operating budget.
     1. Civil Service Council Scholarship Endowment - $ 26,756.27
     2. Operating Budget - $300
  3. Upcoming Important Dates and Deadlines -Council President Morgan shared the following important dates coming up this month,
     1. Council of Councils - October 25th, 2024
     2. Shared Governance with University President – September 10th, 2024
     3. Homecoming Week – September 30th through October 5th, 2024
  4. Committee Reports
     1. **Election (standing)** - No Report
     2. **Personnel (standing)** - No Report
     3. **Salary Plan Committee (standing)** - No Report
     4. **Public Relations (special)** 
        1. The Public Relations Committee is developing a fundraising initiative that seeks donations to help color in a panther paw or other designs. They have contacted the EIU Marketing department for support.
     5. **Scholarship (special)** - No Report
     6. **Constitution and Bylaws (special)** - No Report
  5. VPBA Updates - Vice President of Business Affairs Matthew Bierman provided the following updates.
     1. The campus beautification day would be September 25th, 2024, and encouraged all of campus to participate if possible.
     2. The evaluation of facility usage is ongoing and encouraged everyone to take part in the survey that would be distributed in the coming days.
     3. The Council on University Planning and Budget will undergo a reorganization to more effectively support the University.
     4. Vice President Bierman gave the following update from the most recent Board of Trustees meeting
        1. Enrollment numbers
           1. First-time freshman enrollments saw a slight decrease compared to last year.
           2. There was also a small decline in international graduate student enrollments.
           3. On a positive note, the number of returning students to EIU has increased compared to previous years.
        2. The board trustees and university official also stated that we will see a "tightening of the budget" as we move forward, based on the enrollment numbers.
        3. The board approved sale of East Hall, with the funds being poured into the deferred maintenance fund.
  6. HR Updates – Linda Holloway was not present but shared the following updates and asked that they be shared by Council President Morgan.
     1. There will be an EAC Election on October 22.  Information will be going out this week.  Please ask your constituents if anyone would be interested in this position to represent the campus.
     2. We have heard nothing regarding our Civil Service Audit conducted in 2023
     3. Ethics training will begin October 1, running all of October.
  7. Unfinished Business
     1. Staff Senate
        1. President Morgan and Ke'an Armstrong shared that Staff Senate is continuing to work on the Larry Shobe Memorial English Tea Garden, they have met with master gardeners and expecting to see some design ideas September 19th.
        2. Donations can already be made online in honor of Larry Shobe.
     2. Council member Arlene Brown shared that the staff and faculty bowling league had started and that there was still room for additional people to participate.
     3. Ke'an Armstrong announced that EIU’s Hit Mix 88.9 is celebrating 20 years of its format with a fundraising campaign called "Adopt a Watt."
  8. Adjournment - 9/10/24 9:16 AM