

Civil Service Council Minutes
August 14, 2018
Rathskeller Loft, University Union
8:30 am

Members Present: Angie Campbell, Rhonda Nichols, Chris Bartlett, Melissa Gordon, Anne Lewis, Lori Rothrock

Members absent: Donna Noffke

Guests Present: Paul McCann, Interim Vice President of Business Affairs

- I. The meeting was called to order at 8:30 am by President Angie Campbell.
- II. Minutes from July were not discussed.
- III. Treasurer Report (Gordon)
 - A. Scholarship balance is 18,425.58
- IV. Old Business
 - A. Scholarship –Money was dispersed to winner.
 - B. Danielle Green-chosen as Director of Procurement
 - C. Laura McLaughlin-new General Counsel
- V. New business
 - A. Banner 9- Move complete. Nichols offered that there is a video on Banner page to help navigate the forms. There have been a few “bugs” and patches have been released. If you have trouble start a ticket with the help desk. Look for a release of Top 10 Best Practices with Banner 9. Nichols stated that signing out of the system is a good practice.
 - B. Blue-BQ- returning during Homecoming week for Faculty and Staff
 - C. Shout Outs- returning for Fall as a way to boost moral.
 - D. Complete Sexual Harassment & Ethics Training-every year and new employees within 30 days. Training will not move forward unless you watch the videos.
 - E. Meeting with President Glassman- Campbell asked members to check with constituents to see if they have any questions for the President.
 - F. Wreath Sales- Nichols will put together some information and plans are to begin selling earlier than last year.
 - G. Vitalization Update
 1. CATS and IT combined and are making sure faculty and students are still getting what they need.
 2. Budget for FY19 still in the works
 3. Enrollment looking good for FA18. Dual credit is very strong-trying to advertise the University hoping to bring more kids in introducing them to good things on campus.
 4. Springfield is asking for more funds to be spent with minority vendors.
 5. WYSE conference to be held at EIU in SP19
- VI. Adjourn (Gordon/Nichols) at 8:55 am.

Upcoming Meetings:

September 11, 2018 - 7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

October 9, 2018 - 7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

November 13, 2018-7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

December 11, 2018-7th Street Underground (Rathskeller) Loft, MLK Jr. Union at 8:30 am

All non-negotiated Civil Service employees are welcome and encouraged to attend.