Civil Service Council

­­­­Minutes

December 10, 2024

8:30 a.m.

The Loft in 7th Street Underground

Members present: Denise Adducci, Ke'an Armstrong, Arlene Brown, Crystal Brown, Tony Craven, Carrie Gossett, Marry Mattingly, Michelle Morgan, Lindsay Partlow, Jenny Stout, Justin Tierney, Robert Zerbst

Excused: Kristin Hupp, Philip Kousma

Others Present: Amy Morris

1. Meeting was called to order 8:30 am
2. Minutes from the November 12, 2024, meeting were approved.
3. Treasurer's Report Treasurer Stout reported the following for the Civil Service Council Scholarship and operating budget.
   1. Civil Service Council Scholarship
      1. Endowment - $28,757.43 – Treasurer Stout noted that the previously reported value of our investments was higher but has now been adjusted to align with their fair market value.
   2. Operating Budget - $300
4. Upcoming Important Dates and Deadlines
   1. Staff Senate Meeting – Wednesday, November 13 @1:15 pm
   2. Christmas Holiday (University Closed) – December 24-25
   3. University Gift Days (University Closed)- December 26, 27 & 30
   4. New Years Holiday (University Closed) – December 31 – January 1, 2025
   5. Martin Luther King Birthday (University Closed) – January 20, 2025
   6. CSC Scholarship
      1. Application period ends - March 15, 2025
      2. Review Period ends - April 1, 2025
   7. CSC Election Committee
      1. Work on AY 25-26 election begins – March 31, 2025
      2. CSC Election – no later than May 31, 2025
5. Committee Reports
   1. **Election** (standing) - No Report
   2. **Personnel** (standing) - No Report
   3. **Salary Plan Committee** (standing) - No Report
   4. **Public Relations** (special)
      1. Larry Shobe Garden update: Representative Armstrong stated the Council will focus on fundraising and the University Grounds Department will work with the Master Gardeners on the layout and design. Fundraising ideas were discussed with a goal of $7,000 to $8,000 dollars needed to complete the garden. Other ideas are encouraged.
   5. **Scholarship** (special) - No Report
   6. **Constitution and Bylaws** (special) - No Report
6. VPBA Updates - Vice President of Business Affairs Matthew Bierman provided the following updates
   1. Vice President Bierman stated that changes the name and makeup were approved regarding Council of University Planning and Budgeting. The new name is the Leadership Council on Mission, Planning, and Budget. Our Representation will come through Staff Senate.
   2. Smokestack work is still in progress. The plan is to bring it down to the roof level.
7. EAC Representative Updates - No Report
8. New Business
   1. Staff Senate - Vice President Bierman addressed comment regarding pay raise equity between non-negotiated and negotiated groups. He expressed understanding of the concerns and did not dispute their validity. They will begin negotiating with other groups next summer. He also hinted that fiscal conditions with the state and enrollment challenges continue to dictate that EIU must be conservative in their approaches to compensation.
9. Adjournment