Council on Graduate Studies

September 22, 2026 | 2:00 p.m.
Meeting called to order at 2:04 p.m.

Attendance

Members Present: Dr. Maranda Schaljo, Dr. Nichole Hugo, Dr. Beth Gill, Dr. Gopal Periyannan (arrived at 2:06 p.m.), Dr. Michael Beck, Dr. Melissa Jones-Bromenshenkel, Dr. Toqeer Israr, Mr. Muzahid Abdullah Maruf
Members Absent: None
Guests Present: None
Staff Present: Mr. Brad Bennington, Ms. Morgan Baker, Dean Angela Jacobs, Ms. Myra Taylor

1. Minutes

a. Approval of the September 8, 2026 meeting minutes

Hearing no corrections or additions, the minutes stand as written.

2. Communication

a. CLAS Curriculum Committee Minutes April 13–15, 2026

3. Items to be Added to the Agenda

a. 27-02 Waiver and Appeal Form Revision

Motion: Dr. Israr moved to add item 27-02 to the agenda; seconded by Dr. Beck. Outcome: Motion approved (8-0-0).

4. Items to be Acted Upon

a. 27-01 CGS Bylaws Revision

As directed during the September 8, 2026 CGS meeting, the CGS Executive Committee provided amended language for the Council Bylaws to update Council membership following the merger of the College of Education and the College of Health and Human Services.
Motion: Dr. Beck moved to amend item 27-01 with the revised language; seconded by Dr. Gill. Outcome: Motion approved (8-0-0).
Motion: Dr. Jones-Bromenshenkel moved to approve the Bylaws as amended; seconded by Dr. Gill. Outcome: Motion approved (8-0-0).

5. Items Pending

a. None

6. Other

a. “New/Revised Course Proposal” Form Revision

Suggestions were offered regarding the proposed form revision. Ms. Taylor will make the requested corrections and email the final draft to Council members. If no further edits are requested, Dr. Schaljo will forward the form to the Council on Academic Affairs for consideration.

7. Committee Reports

a. Graduate Student Advisory Council (GSAC): The first meeting was held September 11, with 14 students attending.

b. Booth Collaborative Advisory Committee (BCAC): No minutes available.

c. Textbook Rental Advisory (TRS): No report.

8. Dean's Report

a. Assessment Update

Dean Jacobs reported that a new email address, gradassessment@eiu.edu, was established specifically for programs to submit assessment reports. Dean Jacobs will forward reports to reviewers Drs. Israr and Gill. Up to 20–22 reports are expected.

b. Duration of Status Ruling

Dean Jacobs reported that the proposed Duration of Status policy was placed on hold by the court system and will not be implemented at this time.

c. Approval of Single Online Tuition Rate

Dean Jacobs reported that the Board of Trustees approved a single online tuition rate for all graduate students, effective spring semester 2027.

d. GradCAS Update

Dean Jacobs reported that GradCAS is on hold. Following discussion with Nate Atkinson, Lead Web Developer, it is believed EIU can create a similar in-house system. Additionally, the majors/minors page is being revamped, with the new site proposed to go live October 1, 2026. Ms. Taylor will work with Graduate Coordinators who would like assistance updating their program page(s).

e. Graduate School Application Fee Waiver Dates

Dean Jacobs announced that the Graduate School application fee waiver period for fall 2026 will be November 1 through December 1, and the spring 2027 waiver period will be February 15 through March 15.

9. Adjournment

Motion: Dr. Israr moved to adjourn; seconded by Dr. Gill. The meeting adjourned at 3:04 p.m.

Summary of Motions and Outcomes

#	Motion	Mover	Seconder	Outcome
1	Add item 27-02 to agenda	Israr	Beck	8-0-0
2	Amend 27-01 with revised language	Beck	Gill	8-0-0
3	Approve Bylaws as amended	Jones-Bromenshenkel	Gill	8-0-0
4	Adjourn	Israr	Gill	Meeting adjourned