**Eastern Illinois University**

**Communication Disorders and Sciences and the School of Continuing Education**

**Graduate Speech-Language Pathology Distance Education Program**

**Requirements for Application**

 The Graduate Speech-Language Pathology Cohort Program is administered by the Department of Communication Disorders and Sciences, the EIU School of Continuing Education and the EIU Graduate School. The information below outlines the requirements and application process. Admission into this ASHA accredited graduate program in speech-language pathology will be on a competitive basis. Preference will be given to Illinois residents, however applicants from other states have been admitted.

Applicants must have completed:

1. A bachelor’s degree in communication disorders.

2. 25 clock hours of clinical observation under an ASHA certified speech-language pathologist.

3. Prerequisite ‘leveling’ courses prior to admission to the program. Successful completion of prerequisite courses does not guarantee admission.

a. All applicants must complete an undergraduate course in each of the following areas: biological science, physical science, math, social science, statistics. These are often included in the undergraduate curriculum, and may be available on-line or at local community colleges.

b. All applicants must complete major courses in language disorders, phonological disorders, speech science, phonetics, language acquisition, phonological development, child language disorders, articulation/phonology disorders, audiology, aural rehabilitation.

### Students applying for the distance program MUST demonstrate relevant work experience with children and/or adults and secure a partnership with a school setting for practicum.  Past students have often been employed in the public schools as a speech-language pathology assistant/paraprofessional, or special education aide.  Employment at a school is NOT required. A partnership with a school IS REQUIRED to guarantee a setting for supervised clinical practicum experiences with a speech-language pathologist with ASHA CCCs.

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### **APPLICATION MATERIALS**

The following THREE sets of material must be completed for consideration for the Graduate Speech-Language Pathology Cohort Program. The deadline for submission of all materials is **January 1** in order to be considered for admission. The CSD Centralized Application Service date for having items complete (transcripts, fee, student portion submitted) is D**ecember 1.** Additionally, it is strongly recommended that all materials are submitted to EIU (graduate school and department) at least two weeks in advance (Dec 15) of the the final deadline of January 1 review **.** (Some offices at EIU are closed or have limited staffing between Christmas and New Years- it may be difficult to obtain answers to last minute questions if applicants are submitting information right before the deadline.) The cohort program begins in the SUMMER term. SUMMER must be marked on all application forms.

1)      The following application materials must be submitted through the CSD Centralized Application Service (CSDCAS) at [https://portal.csdcas.org](https://portal.csdcas.org/) .  Materials to be submitted to CSDCAS include but are not limited to:

* CSDCAS accepts electronic GRE scores ONLY. The CDS program at EIU requires that you send CSDCAS the GRE, these scores must be released to CSDCAS electronically via ETS using a program-specific code listed in the chart--EASTERN ILLINOIS U CSDCAS 0693. There is no minimum score required to apply, however scores must be less than 5 years old.
* All official academic transcripts (print out a transcript request form from CDSCAS for each school attended).  CDSCAS must receive official paper copies of the transcript.
	+ Send transcripts to CSDCAS early during the fall term so they have time to calculate major GPAs and consider your file complete.
	+ Enter all courses that you took throughout your undergraduate program as well as courses that you plan to take in the spring term prior to beginning graduate school.
* Enter work history, extracurricular activities and significant volunteer experiences (more than 1 day for a few hours), honors, awards
* Three letters of recommendation that address clinical aptitude, professionalism, and academic performance from academic faculty (professors, supervisors, advisors) or other speech-language pathologists where you have worked or volunteered.
* Custom essay question: Please compose a personal statement regarding your desire to attend the graduate program in CDS at EIU, and your personal goals of becoming a speech-language pathologist. There is no length requirement other than the character limit imposed by CSDCAS.
	+ - Evaluated for content and writing ability
* Application fee
* Mark "summer" as semester to begin when applying to EIU through CDSCAS
* Check status of CSDCAS application frequently on the CSDCAS site. Complete your application as early as possible.  Status will be noted as COMPLETE when CSDCAS receives all necessary information, VERIFIED when they check your grades against transcript information (note- the CSDCAS verification process may take up to six weeks after your application, transcripts, and payment are received)—Applications must be verified by CSDCAS by Jan 1.
* Read all of CSDCAS's FAQ sections-- they contain helpful and necessary information.
* Contact CSDCAS directly with questions about that application.
	+ Hours: Monday – Friday (9:00 am – 5:00 pm Eastern Time)

**CSDCAS**
**P.O. Box 9113**
**Watertown, MA 02471**

Telephone: 617–612–2030 if in U.S.
Fax: 617–612–2051 if in U.S.
E-Mail: csdcasinfo@csdcas.org

2 )      Application is made to the Graduate School at Eastern Illinois University by Jan 1 submitting the following materials:

* [Graduate School application](https://www.eiu.edu/myeiu/register.php?type=3&skip=1) -- You must apply directly to the EIU grad school on-line.
* http://www.eiu.edu/graduate/prospective\_admissions.php
	+ First time users click "First time user account creation" and create a login and pin
	+ All students begin in the summer term (Applicants must mark apply for summer NOT fall semester)
* Graduate School application fee
* (transcripts or GRE scores do NOT need to be sent to EIU during the application process.  GRE scores are submitted through CSDCAS in the process described above.  If you are accepted to our graduate program, an official copy of your transcripts will need to be sent to the graduate school at that time)
	+ Questions about your application or the application process to the EIU graduate school should be directed to the Graduate School (phone 217-581-2220)
		1. Graduate Speech-Language Pathology Program within the CDS Department at EIU by submitting the following 3 forms to by Jan 1 to:

Department of Communication Disorders & Sciences, Eastern Illinois University, 600 Lincoln Ave, Charleston, IL 61920

* Completed School District Agreement form.
* Completed Clinical Supervisor Agreement form
* Completed Student Agreement form

**Eastern Illinois University**

**Communication Disorders and Sciences and the School of Continuing Education**

**Graduate Speech-Language Pathology Distance Education Program**

**School District Agreement**

Applicant Name \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School District Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The above named applicant is applying for admission to the distance education graduate speech- language pathology cohort program. If accepted into the program, the school district agrees to support the applicant in the successful completion of a master’s degree in speech-language pathology.

By signing this form, the school district agrees to provide:

\_\_\_\_ Access to clients for clinical experience (approximately 2 hours per week for a total of 25-35 hours per semester)

\_\_\_\_ Provision of supervision (25-50% of clinical experience) by an ASHA certified, and ISBE certified or IDFPR licensed speech-language pathologist (or appropriate credentials for other state).

\_\_\_\_ Access to speech-language pathology assessments and materials related to the applicant’s clinical practicum at the school

\_\_\_\_ Release time from responsibilities at school for up to 3 days per academic year for on- campus requirements

The school district also agrees to provide the student with the following OPTIONAL support (check any that apply):

\_\_\_\_ Employment in the district

\_\_\_\_ Tuition assistance

\_\_\_\_ Fee assistance

\_\_\_\_ Access to computers and internet technologies

\_\_\_\_ Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Print Administrator Name Administrator Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title Date

**Eastern Illinois University**

**Communication Disorders and Sciences and the School of Continuing Education**

**Graduate Speech-Language Pathology Distance Education Program**

**Clinical Supervisor Agreement**

Applicant Name \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School District Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The above named applicant is applying for admission to the distance education graduate speech- language pathology cohort program. If accepted into the program, the school district agrees to support the applicant in the successful completion of a master’s degree in speech-language pathology.

By signing this form, I agree to provide the following:

\_\_\_\_ Current ASHA certification (copy attached)

\_\_\_\_ Current state license in speech-language pathology (copy attached) OR

\_\_\_\_ Current certification by the state Department of Education (copy attached)

I also agree to the following:

\_\_\_\_ Completion of supervision training modules (approximately 3 modules 1-2 hours in length each) and attend an online initial meeting that will be conducted during the school day with EIU faculty.

**\_\_\_\_** Supervision provided must be at least 50% of each evaluation and 25% of any therapy

provided by the graduate cohort clinician. The clinician should obtain a minimum of 25 and a maximum of 35 clock hours provided per semester of the school year (approximately 2 hours per week of clinical experience).

\_\_\_\_ Documentation of clinical observation and completion of practicum evaluation forms to be submitted to EIU at the end of each semester

 \_\_\_\_ Maintain regular communication with the university program

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Clinical Supervisor (Print Name) Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Clinical Supervisor ASHA Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Certificate Number State License Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrative Supervisor (Print Name)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Administrative Supervisor Date

**Eastern Illinois University**

**Communication Disorders and Sciences and the School of Continuing Education**

**Graduate Speech-Language Pathology Distance Education Program**

**Student Agreement**

Applicant Name \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to:

* Meet all university requirements for admission to and continued enrollment in the program.
* Periodically travel to campus to meet course requirements and attend on-campus events (orientation, advising, seminar, etc.).
* Participate in on-site coursework and practicums at EIU during the summers.
* Enroll in the EIU CDS Cohort Program offerings in the specified sequence.
* Maintain the minimum hardware requirements and reliable access to high speed internet.

**Class Notification**

* All correspondence regarding the cohort will be sent through the EIU email account system.
* One week before the start of class, the student will receive an email through the EIU student email account system outlining costs, meeting time and location. (Information also available at <http://www.eiu.edu/~adulted/schedule/schedule.php>)

**Payment and Attendance Expectations**

* Payment for each course must be submitted according to the information posted on the School of Continuing Education web site <http://www.eiu.edu/~adulted/schedule/schedule.php>
* If payment is not made on or before the first day of the course, the student will be dropped from the course, and will not be reinstated. NSF checks will be treated as non-payment and personal checks will no longer be accepted. Failure to adhere to payment procedures for two courses will result in the student being dropped from the cohort.
* If receiving financial aid, the student will be required to provide a financial aid letter of verification to the appropriate office (where payment is due) on or before the first day of class. **The payment must be postmarked within one week after the student’s receipt of financial aid or the student will be dropped from that semester’s classes. It is the responsibility of the student to insure that all financial aid requirements have been met.**
* Attendance will be required at all courses for which the student is registered. Any exceptions must be approved by the faculty member in advance unless it is an emergency.
* Registration is required prior to the start of the course. If a student is not officially registered for a class, the student may not attend a course.
* If a student must drop a course, you must contact the Department of Communication Disorders & Sciences Graduate Coordinator prior to the start of the course. You will receive reimbursement for tuition and fees.
* If a student does not drop the course prior to the first class session and wishes to withdraw, the student will receive a W (withdrawal) and will be financially responsible for the course. The student must contact the academic department from which he/she is seeking a degree in order to withdraw from a course.

**By signing below, I agree to the terms of this student cohort agreement and give my permission to the School of Continuing Education to access and share with the ROE cohort partner any information related to my enrollment, payments, and financial aid status necessary to accomplish the administrative tasks relevant to the payment process.**

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Student Applicant Name (please print)

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 Student Applicant Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date